

**REVISED AGENDA**  
**RIALTO UNIFIED SCHOOL DISTRICT**  
Regular Meeting of the Board of Education  
Dr. John R. Kazalunas Education Center  
182 East Walnut Avenue  
Rialto, California

**EDGAR MONTES**  
President

**DINA WALKER**  
Clerk

**JOSEPH W. MARTINEZ**  
Member



**NANCY G. O'KELLEY**  
Vice President

**JOSEPH AYALA**  
Member

**NATALIE BACA**  
Student Board Member

**CUAUHTÉMOC AVILA, ED.D.**  
Superintendent

**November 18, 2015**

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent or designee in writing.

**AGENDA**

- A. OPENING**  
**Call to Order – 6:00 P.M.**

**OPEN SESSION**

1. Comments on Closed Session Agenda Items. Any person wishing to speak on any item on the Closed Session Agenda will be granted three minutes.

**CLOSED SESSION**

**Moved** \_\_\_\_\_ **Seconded** \_\_\_\_\_

As provided by law, the following are the items for discussion and consideration at the Closed Session of the Board Meeting:

1. Public Employee Employment/Discipline/Dismissal/Release/  
Reassignment of Employees (Government Code section 54957)  
Administrative Appointment
- High School Assistant Principal

2. Student Expulsions/Reinstatements/Expulsion Enrollments
3. **CONFERENCE WITH LABOR NEGOTIATORS**  
 Agency designated representatives: Cuauhtémoc Avila, Ed.D., Superintendent, and Tom Haldorsen, Associate Superintendent, Personnel Services  
 Employee organizations: California School Employees Association, Chapter 203 (CSEA), Rialto Education Association (REA), Communications Workers of America (CWA)

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_ Time: \_\_\_\_\_

**ADJOURNMENT OF CLOSED SESSION**

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Vote \_\_\_\_\_ Time \_\_\_\_\_

**OPEN SESSION RECONVENED – 7:00 P.M.**

**PLEDGE OF ALLEGIANCE**

**REPORT OUT OF CLOSED SESSION**

**PRESENTATION BY CURTIS ELEMENTARY SCHOOL**

**ADOPTION OF AGENDA**

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_ Time: \_\_\_\_\_

**B. PRESENTATIONS**

1. DSAC High School Report
2. Kiwanis Club of Rialto, Recognition
3. REA, CSEA, RSMA “Employees of the Quarter”
4. Key to the District from Board Member, Joseph W. Martinez to Wilmer Amina Carter
5. Red Ribbon Week School Wide Decoration Contest Results

**C. COMMENTS**

1. Public Comments from the Floor: At this time, any person wishing to speak on any item **not on** the Agenda will be granted three minutes.
2. Public Comments on Agenda Items: Any person wishing to speak on any item **on** the Agenda will be granted three minutes.
3. Comments from Association Executive Board Members: Rialto Education Association (REA), California School Employees Association (CSEA), Communications Workers of America (CWA), Rialto School Managers Association (RSMA)
4. Comments from the Superintendent
5. Comments from Members of the Board of Education

**D. PUBLIC HEARING**

**OPEN PUBLIC HEARING**

Moved \_\_\_\_\_ **Seconded** \_\_\_\_\_

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_ Time: \_\_\_\_\_

Any person wishing to speak on the item on the Public Hearing Agenda will be granted three minutes.

1. Public Hearing: Pursuant to the requirements of Governmental Code and Board Policy, the Form for Public Disclosure of Proposed Collective Bargaining Agreement [AB1200 (Statutes of 1991, Chapter 1213) As Revised by AB2756 (Statutes of 2004, Chapter 25), Government Code 3547.5] between the California School Employees Association (CSEA), and the Rialto Unified School District Board of Education, is hereby posted in compliance with the legislative requirements for public notice.

(Ref. D 1.1-5)

**CLOSE PUBLIC HEARING**

Moved \_\_\_\_\_ **Seconded** \_\_\_\_\_

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_ Time: \_\_\_\_\_

**CONSENT CALENDAR ITEMS**

All items on the Consent Calendar will be acted upon in one motion unless pulled by Board of Education members or the Superintendent for individual action.

**Approve Consent Calendar Items (Ref. E – J)**

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Preferential Vote by Student Board Member: Aye: \_\_\_\_\_ No: \_\_\_\_\_ Abstain: \_\_\_\_\_  
Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

**E. MINUTES**

- 1. Approve the minutes of the Regular Board of Education Meeting held October 21, 2015. (Ref. E 1.1-9)

**F. GENERAL FUNCTIONS CONSENT ITEMS**

- 1. Second reading of revised Board Policy 4115(a-c); Certificated Personnel: Evaluation/Supervision. (Ref. F 1.1-3)
- 2. Second reading of revised Board Policy 6173.1(a-d); Instruction: Education for Foster Youth. (Ref. F 2.1-4)
- 3. First reading of revised Board Policy 4143, 4243(a-d); Certificated and Classified Personnel: Negotiations/Consultation. (Ref. F 3.1-4)
- 4. First reading of revised Board Policy 6170.1(a-e); Instruction: Transitional Kindergarten. (Ref. F 4.1-5)
- 5. First reading of revised Board Policy 6174(a-e); Instruction: Education for English Language Learners. (Ref. F 5.1-5)

**G. INSTRUCTION CONSENT ITEMS**

- 1. Approve two (2) Rialto Unified School District parents to attend three (3) Community Advisory Committee meetings to be held at the East Valley Selpa Office in San Bernardino, California. (Ref. G 1.1)
- 2. Ratify the approval of the recommendation made by the Senior Director, Student Services, to grant an exemption from all physical activities for Student No.'s 300951, 8578, 7633231, and 570031 for the first semester of the 2015-2016 school year, and Student No.'s 66488, 61097, 281361, 197331, 29487, 5608131, 281361 and 264531 for the 2015-2016 school year. (Ref. G 2.1)

3. Approve a trip to Saint Francis School on the Island of Oahu, Hawaii, on February 26 – March 2, 2016, so that twenty (20) athletes and three (3) coaches from Rialto High School can participate in the Saint Francis School Pre-Season Softball Tournament. (Ref. G 3.1)
4. Approve forty-nine (49) Sigma Beta XI students and four (4) advisors/chaperones to attend the Sigma Beta XI Seminar at Rialto High School Great Hall on November 20-23, 2015. (Ref. G 4.1)
5. Approve fifty-two (52) members of the Rialto High School Associated Student Body (ASB) and six (6) advisors/chaperones to attend the California Association of Directors of Activities (CADA) Area F State Leadership Conference in Anaheim, California, from November 23-24, 2015. (Ref. G 5.1)
6. Approve the attendance of fifteen (15) student athletes and five (5) coaches from Rialto High School to play two preseason varsity basketball games against Avalon High School, in Avalon, California, on January 8-10, 2016. (Ref. G 6.1)
7. Approve the Eisenhower Boys' Basketball request to attend a trip to Sacramento, California, on December 18-24, 2015, to attend the St. Hope Elite Hoops Classic with thirteen (13) athletes and three (3) adult supervisors. (Ref. G 7.1)
8. Accept a grant from the San Manuel Band of Mission Indians in the amount of \$5,000.00 to help support a Peer Tutoring program at Eisenhower High School. (Ref. G 8.1)
9. Approve Affiliation Agreements with Carter High School (All Departments), Edward Palmer, Attorney, J.B. Auto Care, La Petite Academy, Office of Senator Connie M. Leyva, Petco (Fontana), Rialto Animal Hospital, Save and Tell, Think Together, and Tmad, Taylor & Gaines Corporation (Engineering Firm, Ontario, California), effective November 19, 2015 through June 30, 2020. (Ref. G 9.1)

#### **H. BUSINESS AND FINANCIAL CONSENT ITEMS**

1. Approve Warrant Listing Register and Purchase Order Listing for all funds from October 5, 2015 through November 2, 2015 (sent under separate cover to Board Members). A copy for public review will be available at the Board Meeting.
2. Accept the donations from Fagen, Friedman & Fulfroost, Dougherty & Dougherty Architects, Target Corporation, Lifetouch, and Adopt a School Sunrise. (Ref. H 2.1)

3. Declare the specified surplus equipment and miscellaneous items as obsolete and not-serviceable for school use, and authorize the Superintendent/designee to sell or dispose of these items as specified in the Education Code Sections 17545 and 17546. (Ref. H 3.1)
4. Approve the participation of approximately one hundred (100) Kordyak Elementary School fifth (5<sup>th</sup>) grade students, six (6) staff members, and not to exceed twenty (20) parent chaperones (upon verification of fingerprint clearance), to attend an outdoor education camp at Pathfinder Outdoor Science School, Mountain Center, California, April 27-29, 2016. (Ref. H 4.1)
5. Ratify an agreement with Behavioral Autism Therapies, LLC, to provide an Applied Behavior Analyst Aide to assist a current student attending a non-public school in Rialto, California, effective November 12, 2015 to June 30, 2016. (Ref. H 5.1)
6. Approve the use of the California Multiple Awards Schedules (CMAS) Contract No. 3-15-70-0876AM, Contract No. 3-15-70-2486E and Contract No. 3-15-70-2486F for the Fiscal Year 2015-2016, pursuant to Public Contract Code 20118. (Ref. H 6.1)
7. Approve the use of the County of Los Angeles Contract No. MA-IS-1240419-2 for the Fiscal Year 2015-2016, pursuant to Public Contract Code 20118, to purchase two-way radios and related equipment District-wide. (Ref. H 7.1)
8. Approve an agreement with School Planning Services, Inc., to provide a "Developer Fee Justification and Impact Analysis" concerning the collection of statutory school fees. (Ref. H 8.1)
9. Approve an agreement with Design West Engineering, Inc., to provide Title 24 Commissioning services for the Eisenhower High School Performing Arts Theater project. (Ref. H 9.1)
10. Approve Amendment No. 1 to the Agreement with PCH Architects LLP, to extend the contract term of the Parking Lot and Drainage Revision Project located at the Cesar Chavez/Dolores Huerta Center for Education from January 1, 2016 to December 31, 2017. (Ref. H 10.1)
11. Approve an agreement with ECS Imaging, Inc., to provide the archiving of permanent students records into a Laserfiche system for the 2015-2016 school year. (Ref. H 11.1)

12. Ratify an agreement with H.B.I. Inspections as the Inspector of Record to continue to provide Division of the State Architect inspection services for the Eisenhower High School Pylon Sign, effective October 28, 2015 through June 30, 2016. (Ref. H 12.1)
13. Approve an agreement with Kennon Mitchell Education Solutions, LLC, *dba Kennon Mitchell*, to provide consultant services for technical assistance and executive coaching to support the establishment of a broad-based committee comprised of District staff and key leaders from the African American and Latino community from December 1, 2015 through March 1, 2016. (Ref. H 13.1)

**I. FACILITIES PLANNING CONSENT ITEMS**

1. Accept the work completed on October 22, 2015, by NuWay, Inc., for all work required in connection with the J.P. Kelley Elementary School and Kucera Middle School Classroom Addition Project and authorize District personnel to file a Notice of Completion with the San Bernardino County Recorder. (Ref. I 1.1)
2. Accept the work completed on October 22, 2015, by Franklin Mechanical System, Inc., for all work required in connection with the Kelley Elementary and Kucera Middle School Classroom Additions Project and authorize District personnel to file a Notice of Completion with the San Bernardino County Recorder. (Ref. I 2.1)
3. Accept the work completed on October 22, 2015, by Inland Pacific Tile, Inc., for all work required in connection with the Kelley Elementary and Kucera Middle School Classroom Additions Project and authorize District personnel to file a Notice of Completion with the San Bernardino County Recorder. (Ref. I 3.1)

**J. PERSONNEL SERVICES CONSENT ITEMS**

- 1-3. Approve Personnel Report No. 1143 for classified and certificated employees. (Ref. J 1.1-3.3)
4. Adopt Resolution No. 15-16-25 authorizing the Associate Superintendent, Personnel Services, to employ or assign identified individuals additional time to complete the requirements for the credential that authorizes the service or to provide employing agencies time to fill the assignment with an individual who either holds an appropriate credential or qualifies under one of the available assignment options. This includes waivers to employ or assign identified individuals when the employing agency finds there is an insufficient number of certificated persons who meet the specified employment criteria for the position. (Ref. J 4.1)

**K. DISCUSSION/ACTION ITEMS**

**Moved** \_\_\_\_\_ **Seconded** \_\_\_\_\_

1. Approve a Pre-Construction Services Agreement with Neff Construction, Inc., for construction of new upgrades to the HVAC equipment for Eisenhower High School. (Ref. K 1.1)

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

**Moved** \_\_\_\_\_ **Seconded** \_\_\_\_\_

2. Adopt Resolution No. 15-16-26 to support the proposed Kindergarten through Community College Public Education Facilities Bond Act of 2016 which, if approved by the voter, can provide for facilities renovations and upgrades in the Rialto Unified School District. (Ref. K 2.1-3)

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

**Moved** \_\_\_\_\_ **Seconded** \_\_\_\_\_

3. Adopt Resolution No. 15-16-27, Annual Accounting of Developer Fees for the Fiscal Year 2014-2015, in compliance with Government Code Section 66006. (Ref. K 3.1-12)

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

**Moved** \_\_\_\_\_ **Seconded** \_\_\_\_\_

4. Ratify the Tentative Settlement Agreement between the Rialto Unified School District and the California School Employees Association ("CSEA"). (Ref. K 4.1-10)

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

**Moved** \_\_\_\_\_ **Seconded** \_\_\_\_\_

5. Approve an agreement with Educational Achievement Services, Inc., for nine parents, **six** classified school staff, four principals, and three District Office staff to attend the Family Leadership Institute (FLI) training, in Las Vegas, Nevada, from December 1-4, 2015. (Ref. K 5.1)

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_



Moved \_\_\_\_\_ Seconded \_\_\_\_\_

6. Adopt Resolution No. 15-16-28 authorizing the filing of a Form J-13A waiver requesting approval by the County Superintendent of Schools for the emergency closure and reduction in the computation of Average Daily Attendance and Instructional Minutes for Thursday, November 12, 2015, at Garcia Elementary School. (Ref. K 6.1-2)

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

7. Approve the recommendations of the Administrative Hearing Panel (AHP):

**ADMINISTRATIVE HEARING**

Case Number:  
15-16-7

**STIPULATED**

Case Numbers:  
15-16-11  
15-16-9  
15-16-4

**REINSTATEMENT OF EXPULSION**

Case Number:  
14-15-50

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

**L. ADJOURNMENT**

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Preferential Vote by Student Board Member: Aye: \_\_\_\_\_ No: \_\_\_\_\_ Abstain: \_\_\_\_\_

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

Time \_\_\_\_\_

The next regular meeting of the Board of Education of the Rialto Unified School District will be held on Wednesday, December 9, 2015, at 7:00 p.m., at the Dr. John R. Kazalunas Education Center, 182 East Walnut Avenue, Rialto, California.

\*Materials distributed or presented to the Board of Education at the Board Meeting are available upon request from the Superintendent's Office.

**D PUBLIC HEARING**

**PLEASE POST**

**PLEASE POST**

**PUBLIC NOTICE**

PURSUANT TO THE REQUIREMENTS OF GOVERNMENT CODE AND BOARD POLICY, THE ATTACHED FORM FOR PUBLIC DISCLOSURE OF PROPOSED COLLECTIVE BARGAINING AGREEMENT [AB1200 (STATUTES OF 1991, CHAPTER 1213) AS REVISED BY AB2756 (STATUTES OF 2004, CHAPTER 25), GOVERNMENT CODE 3547.5] BETWEEN THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER #203 (CSEA), AND THE RIALTO UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION IS HEREBY POSTED IN COMPLIANCE WITH THE LEGISLATIVE REQUIREMENTS FOR PUBLIC NOTICE.



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Diane Romo,  
Senior Director, Fiscal Services

November 9, 2015

**APPROVED BY: Mohammad Z. Islam**

(Ref. D 1.1)

**FORM FOR PUBLIC DISCLOSURE  
OF PROPOSED COLLECTIVE BARGAINING AGREEMENT  
(AB1200 (Statutes of 1991, Chapter 1213) as revised by AB 2756  
(Statutes of 2004, Chapter 25), Government Code 3547.5 & 3540.2)**

**Rialto Unified School District SCHOOL DISTRICT**

Government Code Section 3547.5: Before a public school employer enters into a written agreement with an exclusive representative covering matters within the scope of representation, the major provisions of the agreement including but not limited to, the costs that would be incurred by the public school employer under the agreement for the current and subsequent fiscal years, shall be disclosed at a public meeting of the public school employer.

Intent of Legislation: To ensure that members of the public are informed of the major provisions of a collective bargaining agreement before it becomes binding on the school district.

*(This information is pulled from the SUMMARY section of this file which should be completed FIRST)*

**MAJOR PROVISIONS OF PROPOSED AGREEMENT  
WITH THE**

**California School Employees Association, Chapter 203 [BARGAINING UNIT**

To be acted upon by the Governing Board at its meeting on **11/18/15**

**A. PERIOD OF AGREEMENT:**

The proposed bargaining agreement covers the period beginning and ending for the following fiscal years **2014-2015** **2015-2016** **2016-2017** **2017-2018** **2018-2019** **2019-2020** **2020-2021** **2021-2022** **2022-2023** **2023-2024** **2024-2025** **2025-2026** **2026-2027** **2027-2028** **2028-2029** **2029-2030** **2030-2031** **2031-2032** **2032-2033** **2033-2034** **2034-2035** **2035-2036** **2036-2037** **2037-2038** **2038-2039** **2039-2040** **2040-2041** **2041-2042** **2042-2043** **2043-2044** **2044-2045** **2045-2046** **2046-2047** **2047-2048** **2048-2049** **2049-2050** **2050-2051** **2051-2052** **2052-2053** **2053-2054** **2054-2055** **2055-2056** **2056-2057** **2057-2058** **2058-2059** **2059-2060** **2060-2061** **2061-2062** **2062-2063** **2063-2064** **2064-2065** **2065-2066** **2066-2067** **2067-2068** **2068-2069** **2069-2070** **2070-2071** **2071-2072** **2072-2073** **2073-2074** **2074-2075** **2075-2076** **2076-2077** **2077-2078** **2078-2079** **2079-2080** **2080-2081** **2081-2082** **2082-2083** **2083-2084** **2084-2085** **2085-2086** **2086-2087** **2087-2088** **2088-2089** **2089-2090** **2090-2091** **2091-2092** **2092-2093** **2093-2094** **2094-2095** **2095-2096** **2096-2097** **2097-2098** **2098-2099** **2099-2100** **2100-2101** **2101-2102** **2102-2103** **2103-2104** **2104-2105** **2105-2106** **2106-2107** **2107-2108** **2108-2109** **2109-2110** **2110-2111** **2111-2112** **2112-2113** **2113-2114** **2114-2115** **2115-2116** **2116-2117** **2117-2118** **2118-2119** **2119-2120** **2120-2121** **2121-2122** **2122-2123** **2123-2124** **2124-2125** **2125-2126** **2126-2127** **2127-2128** **2128-2129** **2129-2130** **2130-2131** **2131-2132** **2132-2133** **2133-2134** **2134-2135** **2135-2136** **2136-2137** **2137-2138** **2138-2139** **2139-2140** **2140-2141** **2141-2142** **2142-2143** **2143-2144** **2144-2145** **2145-2146** **2146-2147** **2147-2148** **2148-2149** **2149-2150** **2150-2151** **2151-2152** **2152-2153** **2153-2154** **2154-2155** **2155-2156** **2156-2157** **2157-2158** **2158-2159** **2159-2160** **2160-2161** **2161-2162** **2162-2163** **2163-2164** **2164-2165** **2165-2166** **2166-2167** **2167-2168** **2168-2169** **2169-2170** **2170-2171** **2171-2172** **2172-2173** **2173-2174** **2174-2175** **2175-2176** **2176-2177** **2177-2178** **2178-2179** **2179-2180** **2180-2181** **2181-2182** **2182-2183** **2183-2184** **2184-2185** **2185-2186** **2186-2187** **2187-2188** **2188-2189** **2189-2190** **2190-2191** **2191-2192** **2192-2193** **2193-2194** **2194-2195** **2195-2196** **2196-2197** **2197-2198** **2198-2199** **2199-2200** **2200-2201** **2201-2202** **2202-2203** **2203-2204** **2204-2205** **2205-2206** **2206-2207** **2207-2208** **2208-2209** **2209-2210** **2210-2211** **2211-2212** **2212-2213** **2213-2214** **2214-2215** **2215-2216** **2216-2217** **2217-2218** **2218-2219** **2219-2220** **2220-2221** **2221-2222** **2222-2223** **2223-2224** **2224-2225** **2225-2226** **2226-2227** **2227-2228** **2228-2229** **2229-2230** **2230-2231** **2231-2232** **2232-2233** **2233-2234** **2234-2235** **2235-2236** **2236-2237** **2237-2238** **2238-2239** **2239-2240** **2240-2241** **2241-2242** **2242-2243** **2243-2244** **2244-2245** **2245-2246** **2246-2247** **2247-2248** **2248-2249** **2249-2250** **2250-2251** **2251-2252** **2252-2253** **2253-2254** **2254-2255** **2255-2256** **2256-2257** **2257-2258** **2258-2259** **2259-2260** **2260-2261** **2261-2262** **2262-2263** **2263-2264** **2264-2265** **2265-2266** **2266-2267** **2267-2268** **2268-2269** **2269-2270** **2270-2271** **2271-2272** **2272-2273** **2273-2274** **2274-2275** **2275-2276** **2276-2277** **2277-2278** **2278-2279** **2279-2280** **2280-2281** **2281-2282** **2282-2283** **2283-2284** **2284-2285** **2285-2286** **2286-2287** **2287-2288** **2288-2289** **2289-2290** **2290-2291** **2291-2292** **2292-2293** **2293-2294** **2294-2295** **2295-2296** **2296-2297** **2297-2298** **2298-2299** **2299-2300** **2300-2301** **2301-2302** **2302-2303** **2303-2304** **2304-2305** **2305-2306** **2306-2307** **2307-2308** **2308-2309** **2309-2310** **2310-2311** **2311-2312** **2312-2313** **2313-2314** **2314-2315** **2315-2316** **2316-2317** **2317-2318** **2318-2319** **2319-2320** **2320-2321** **2321-2322** **2322-2323** **2323-2324** **2324-2325** **2325-2326** **2326-2327** **2327-2328** **2328-2329** **2329-2330** **2330-2331** **2331-2332** **2332-2333** **2333-2334** **2334-2335** **2335-2336** **2336-2337** **2337-2338** **2338-2339** **2339-2340** **2340-2341** **2341-2342** **2342-2343** **2343-2344** **2344-2345** **2345-2346** **2346-2347** **2347-2348** **2348-2349** **2349-2350** **2350-2351** **2351-2352** **2352-2353** **2353-2354** **2354-2355** **2355-2356** **2356-2357** **2357-2358** **2358-2359** **2359-2360** **2360-2361** **2361-2362** 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**FORM FOR PUBLIC DISCLOSURE  
OF PROPOSED COLLECTIVE BARGAINING AGREEMENT  
(AB1200 (Statutes of 1991, Chapter 1213) as revised by AB 2756  
(Statutes of 2004, Chapter 25), Government Code 3547.5 & 3540.2)**

**Rialto Unified School District** SCHOOL DISTRICT

**D. PERCENTAGE BENEFIT CHANGE FOR BOTH STATUTORY AND DISTRICT-PROVIDED EMPLOYEE BENEFITS INCLUDED IN THIS PROPOSED AGREEMENT:**

1.	Cost of Benefits Before Agreement	<b>19,781,038.16</b>
2.	Cost of Benefits After Agreement	<b>19,793,639.37</b>
3.	Percentage Change in Total Costs	<b>0.06%</b>

**E. IMPACT OF PROPOSED AGREEMENT ON DISTRICT RESERVES**

State-Recommended Minimum Reserve Level (after implementation of Proposed Agreement)

1.	Based On Total Expenditures and Other Uses in the General Fund of:	<b>\$ 283,005,298.00</b>
2.	Percentage Reserve Level State Standard for District:	<b>3.0%</b>
3.	Amount of State Minimum Reserve Standard:	<b>\$ 8,490,158.94</b>

**SUFFICIENCY OF DISTRICT UNRESTRICTED RESERVES to meet the minimum recommended level AFTER IMPLEMENTATION OF PROPOSED AGREEMENT:**

**GENERAL FUND RESERVES (Fund 01 Unrestricted ONLY)**

4.	Reserve for Economic Uncertainties (Object 9789)	<b>\$8,490,158.00</b>
5.	Unassigned/Unappropriated (Object 9790)	<b>\$19,494,594.00</b>
6.	<b>Total Reserves: (Object 9789 + 9790)</b>	<b>\$27,984,753.00</b>

**SPECIAL RESERVE FUND (Fund 17, as applicable)**

7.	Reserve for Economic Uncertainties (Object 9789)	
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**TOTAL DISTRICT RESERVES, applicable to State Minimum Reserve Standard:**

8.	General Fund & Special Reserve Fund:	<b>\$27,984,753.00</b>
9.	Percentage of General Fund Expenditures/Uses	<b>9.89%</b>
	Difference between District Reserves and Minimum State Requirement	<b>\$19,494,594.06</b>

**FORM FOR PUBLIC DISCLOSURE  
OF PROPOSED COLLECTIVE BARGAINING AGREEMENT  
(AB1200 (Statutes of 1991, Chapter 1213) as revised by AB 2756  
(Statutes of 2004, Chapter 25), Government Code 3547.5 & 3540.2)**

***Rialto Unified School District***

**SCHOOL DISTRICT**

**F. MULTIYEAR CONTRACT AGREEMENT PROVISIONS**

*Reopeners on salary, medical, and two (2) articles per party.*

**G. FINANCIAL IMPACT OF PROPOSED AGREEMENT IN SUBSEQUENT FISCAL YEARS**

The following assumptions were used to determine that resources will be available to fund these obligations in future fiscal years (including any compensation and/or noncompensation provisions specified below that have been agreed upon if the proposed agreement is part of a multi-year contract):

*See attached MYP to review financial impact in the future years.*

**H. NARRATIVE OF AGREEMENT**

The following agreements were made effective July 1, 2014.

*2013-2014 vacation carryover balance on the books as of June 30, 2015 will be paid out to 17 people for a total of \$3,802.*

*Longevity monthly amount was increased by \$10 per month, for a total amount of \$44,866.73.*

*Uniform and shoe allowances were updated as follows: Bus Driver Uniform allowance increased from \$15/month to \$20/month, Mechanic, Grounds, Maintenance, Warehouse, Mail Room, Printshop, Custodian, and Nutrition Services personnel uniform allowance increased from \$15/month to \$20/month, Mechanics and Grounds personnel shoe allowance increased from \$10/month to \$15/month, and District Security Officers uniform allowance increased from \$35/month to \$40/month.*

*Bilingual and Special Needs stipends changed to a flat 2.75% of unit member's base salary.*

**I. SOURCE OF FUNDING FOR PROPOSED AGREEMENT**

The following source(s) of funding have been identified to fund the proposed agreement

*LCFF, Categorical and Child Development Funds*







**MINUTES  
REGULAR MEETING OF THE BOARD OF EDUCATION  
RIALTO UNIFIED SCHOOL DISTRICT  
DR. JOHN R. KAZALUNAS EDUCATION CENTER  
182 EAST WALNUT AVENUE, RIALTO, CA 92376**

**October 21, 2015**

**A. OPENING**

**CALL TO ORDER AND ROLL CALL**

The regular meeting of the Board of Education of the Rialto Unified School District was called to order at 6:04 p.m. by President Montes at the Dr. John R. Kazalunas Education Center, 182 East Walnut Avenue, Rialto, CA 92376.

Members present: Edgar Montes, President; Nancy G. O'Kelley, Vice President; Dina Walker, Clerk; Joseph Ayala, Member; and Joseph W. Martinez, Member.

Administrators present: Cuauhtémoc Avila, Ed.D., Superintendent; Edward D'Souza, Ph.D., Associate Superintendent, Secondary Instruction; Jasmin Valenzuela, Associate Superintendent, Elementary Instruction; Tom Haldorsen, Associate Superintendent, Personnel Services; and Mohammad Z. Islam, Associate Superintendent, Business Services. Also present was Rosie Williams, Executive Secretary.

**OPEN SESSION**

1. Comments on Closed Session Agenda Items. Any person wishing to speak on any item on the Closed Session Agenda will be granted three minutes.

There were no comments.

**CLOSED SESSION**

Upon a motion by Vice President O'Kelley, seconded by Clerk Walker, and approved by a 5-0 vote, the Board of Education entered into Closed Session at 6:05 p.m. to consider and discuss the following items:

1. Public Employee Employment/Discipline/Dismissal/Release/  
Reassignment of Employees (Government Code section 54957)  
Administrative Appointment
  - High School Assistant Principal

(Ref. E 1.1)

2. Student Expulsions/Reinstatements/Expulsion Enrollments
3. **CONFERENCE WITH LABOR NEGOTIATORS**  
Agency designated representatives: Cuauhtémoc Avila, Ed.D., Superintendent, and Tom Haldorsen, Associate Superintendent, Personnel Services  
Employee organizations: California School Employees Association, Chapter 203 (CSEA), Rialto Education Association (REA), Communications Workers of America (CWA)
4. **CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation**  
(Government Code section 54956.9(d)(2)(4).)  
Significant exposure to litigation: 1 Case

### **REPORT OUT OF CLOSED SESSION**

Superintendent Avila reported that no action was taken in closed session.

### **ADJOURNMENT OF CLOSED SESSION**

Upon a motion of Member Ayala, seconded by Vice President O'Kelley, and passed by a unanimous 5-0 vote, Closed Session adjourned at 7:15 p.m.

### **OPEN SESSION RECONVENED – 7:15 P.M.**

Members present: Edgar Montes, President; Nancy G. O'Kelley, Vice President; Dina Walker, Clerk; Joseph Ayala, Member; Joseph W. Martinez, Member; and Natalie Baca, Student Board Member.

Administrators present: Cuauhtémoc Avila, Ed.D., Superintendent; Edward D'Souza, Ph.D., Associate Superintendent, Secondary Instruction; Jasmin Valenzuela, Associate Superintendent, Elementary Instruction; Tom Haldorsen, Associate Superintendent, Personnel Services; and Mohammad Z. Islam, Associate Superintendent, Business Services. Also present was Rosie Williams, Executive Secretary to the Superintendent, and Luz Carson, Interpreter, American Language Services.

### **PLEDGE OF ALLEGIANCE**

Vanessa Vaca, 5<sup>th</sup> grade Casey Elementary School student, led the Pledge of Allegiance.

## **PRESENTATION BY CASEY ELEMENTARY SCHOOL**

Luis Vidana, from Mrs. Lynn Chapman's 5<sup>th</sup> grade class performed the song, *Never Gone*, by Colton Dixon.

## **ADOPTION OF AGENDA**

Upon a motion by Vice President O'Kelley, seconded by Member Martinez, the Agenda was adopted by a unanimous 5-0 vote by the Board of Education.

## **B. PRESENTATIONS**

1. Jasmin Valenzuela, Associate Superintendent, Elementary Instruction – Key to the District from Board Vice President, Nancy G. O'Kelley

Board Vice President Nancy G. O'Kelley presented Jasmin Valenzuela, Associate Superintendent, Elementary Instruction, with a Key to the District for her outstanding service to the Rialto Unified School District.

## **C. COMMENTS**

1. Public Comments from the Floor: At this time, any person wishing to speak on any item not on the Agenda will be granted three minutes.

Joanne Gilbert, former Board Member, asked for support with the San Bernardino Chapter of The Link, Inc., t-shirt drive. Mrs. Gilbert and a group of Link members will be in the Great Hall at Rialto High School during the Parent Summit on Saturday to collect t-shirts. The t-shirts will be sent to third world countries to be made into diapers for under privileged children.

Stacy Culpepper, former RUSD student, shared that she has written a few culturally diverse children's books and is hoping they will be included in RUSD libraries. She provided a copy of her books for several Board Members.

Russel Silva, Rialto resident, thanked Board Members and staff members who attended the Special Education meeting that was held at St. Catherine's to hear concerns from some of the parents. He expressed his appreciation that the parent's concerns will be looked into and Special Education students will be helped.

Carla Luis, Mayahuel Olguin, Rodney Thomas, Renika Gravette, Theresa Cunningham, and Sharon Lonon, all spoke in support of Hughbanks Elementary School Principal, Dr. Monte Stewart, and the Hughbanks staff.

Celia Zelaya, coordinator of a group supporting students with special needs, thanked Board members, staff and parents that attended the Special Education meeting at St. Catherine's on October 19, 2015, to hear their concerns. She hopes to see them in the near future to hear the solutions to their concerns. She also invited the rest of the Board that were not able to attend, especially Clerk Walker.

Cherlynn Scott, Werner Elementary School Principal, and Rachel Garvin, ASB Teacher Advisor, invited everyone to an event, "Lefty's Drive-In Movie Night and Car Show" at Werner Elementary School on Friday, October 30, 2015, beginning at 5:00 p.m.

Paula Bailey, parent, shared that she was excited to see all the participation from the schools for the "Run Around the Rocks" event sponsored by Mayor Robertson's office on Sunday, October 11, 2015. She thanked the staff that supported the ROTC pancake breakfast on Saturday. She also spoke in support of Hughbanks Elementary School Principal, Dr. Monte Stewart, and the Hughbanks staff.

Josephine Banuelos, parent, expressed her disappointment with the opening of the back gate at Werner Elementary School. She stated that she is having problems with unsupervised African-American students. She asked that Security Officers be placed at the back gate to monitor students.

Mirna Ruiz, her daughter and her niece, shared memories of retired teacher Mrs. Kathy Blalock who passed away Monday, October 12, 2015.

2. Public Comments on Agenda Items: Any person wishing to speak on any item on the Agenda will be granted three minutes.

There were no comments.

3. Comments from Association Executive Board Members: Rialto Education Association (REA), California School Employees Association (CSEA), Communications Workers of America (CWA). Rialto School Managers Association (RSMA)

Lisa Lindberg, REA President, thanked the Board for acknowledging retired teacher Mrs. Kathy Blalock. She also spoke in support of Principal Dr. Monte Stewart and the staff at Highbanks Elementary School. Lastly, she extended an invitation to the Board to attend a Meet and Greet reception in honor of Dr. Avila from 3:00 – 5:00 p.m., October 22, 2015, at the REA office.

Ron Fletcher, CWA President, thanked Mr. Haldorsen for the 2<sup>nd</sup> training for substitutes on Common Core issues. He shared that he will be attending the next scheduled LCAP meeting.

4. Comments from the Superintendent
5. Comments from Members of the Board of Education

**D. PUBLIC HEARING - None**

**CONSENT CALENDAR ITEMS**

Upon a motion by Member Martinez, seconded by Member Ayala, Items E – J were approved by Student Board Members preferential vote, and a unanimous 5-0 vote by the Board of Education.

**E. MINUTES**

1. Approve the minutes of the Regular Board of Education Meeting held on October 7, 2015.

**F. GENERAL FUNCTIONS CONSENT ITEMS**

1. Second reading of revised Board Policy 5131.62(a-d); Students: Tobacco.
2. Second reading of revised Board Policy 5144(a-e); Students: Discipline.
3. Second reading of revised Board Policy 6151(a-c); Instruction: Class Size.
4. Second reading of revised Board Policy 6162.5(a-d); Instruction: Student Assessment.
5. First reading of revised Board Policy 4115(a-c); Certificated Personnel: Evaluation/Supervision.

6. First reading of revised Board Policy 6173.1(a-d); Instruction: Education for Foster Youth.

**G. INSTRUCTION CONSENT ITEMS**

1. Adopt Resolution No. 15-16-23 declaring the month of November 2015 as National Native American Heritage Month.
2. Ratify the approval of the recommendation made by the Senior Director, Student Services, to grant an exemption from all physical activities for Student No. 570031 for the first semester of the 2015-2016 school year.
3. Approve a trip to the Dublin High School Irish Band Show in Dublin, California, on October 30 – November 1, 2015, for fifty-five (55) students, four (4) advisors, and five (5) parents from Eisenhower High School Golden Marching Regiment Band.
4. Approve a trip to Riverside, California, on November 14-15, 2015, so that six (6) students, and one (1) adult supervisor from the Eisenhower High School FBLA Club can attend the FBLA Leadership Development Institute 2015.
5. Adopt Resolution No. 15-16-24 declaring November 9-13, 2015, as School Psychology Awareness Week.

**H. BUSINESS AND FINANCIAL CONSENT ITEMS**

1. Approve Warrant Listing Register and Purchase Order Listing for all funds from September 21, 2015 through October 5, 2015 (sent under separate cover to Board Members). A copy for public review will be available at the Board Meeting.
2. Accept the donations from The Way Bible Fellowship, Hello World, Kona Ice of Hemet, Lifetouch National School Studios, Target Corporation, and Wells Fargo Matching Gifts Program.
3. Approve an Amendment to the Lease Agreement with Dawn M. Moyle to transfer the property to the "Moyle Family Trust."
4. Approve an agreement with PlaceWorks to provide environmental technical studies for the new Theater Arts Building at Eisenhower High School.

5. Approve the use of the Western States Contracting Alliance (WSCA) Contract No. 7-15-70-34-003 and California Multiple Awards Schedules (CMAS) Contract No. 3-94-70-0012, for the Fiscal Year 2015-2016.
6. Renew an agreement with Public Works to serve as the state and local evaluator for the Rialto Unified School District Partnership for the CaMSP Cohort 10 Grant during the 2015-2016 and 2016-2017 school years.
7. Approve an agreement with Study Smart Tutors, Inc., to provide the services of Mr. Jack Friedman, as the trainer for SAT Training on November 17, 2015.

**I. FACILITIES PLANNING CONSENT ITEMS - None**

**J. PERSONNEL SERVICES CONSENT ITEMS**

- 1-3. Approve Personnel Report No. 1142 for classified and certificated employees.

**K. DISCUSSION/ACTION ITEMS**

Upon a motion by Clerk Walker, seconded by Vice President O'Kelley, Item K1 was approved by a unanimous 5-0 vote by the Board of Education.

1. Approve entering into an addendum with WestEd for Continuous Improvement (CI) of the Preschool Portion of the i3 Early Math project, the Validation of the Effectiveness of an Innovative Early Mathematics Intervention for High-Need Students that is part of the Investing in Innovation (i3) Early Math, for school years 2015-2016, 2016-2017, and 2017-2018.

Upon a motion by Clerk Walker, seconded by Vice President O'Kelley, Item K2 was approved by a unanimous 5-0 vote by the Board of Education.

2. Ratify an agreement with MCF Consulting, Incorporated, for services related to claims for reimbursement for Random Moment Time Survey (RMTS), effective July 1, 2015 through June 30, 2016, with an option to renew for two (2) subsequent years.

Upon a motion by Clerk Walker, seconded by Vice President O'Kelley, Item K3 was approved by a unanimous 5-0 vote by the Board of Education.

3. Ratify an agreement with Practi-Cal for Medi-Cal Local Education Agency (LEA) Billing Option Services, effective July 1, 2015 through June 30, 2016, with an option to renew for two (2) subsequent years.

Upon a motion by Member Martinez, seconded by Member Ayala, Item K4 was approved by a unanimous 5-0 vote by the Board of Education.

4. Approve an agreement with Young Visionaries Youth and Leadership Academy to bring their SMAART program to Carter High School for the 2015-2016 school year.

Upon a motion by Member Martinez, seconded by Vice President O'Kelley, Item K5 was approved by a unanimous 5-0 vote by the Board of Education.

5. Approve an agreement with Pivot Learning Partners to provide principals four (4) four-hour professional development trainings focusing on leadership, and four (4) three-hour cohort coaching sessions to support the implementation of the professional development trainings and a project management lead to support the project for the 2015-2016 school year.

Upon a motion by Member Martinez, seconded by Vice President O'Kelley, Item K6 was approved by a unanimous 5-0 vote by the Board of Education.

6. Approve the recommendations of the Administrative Hearing Panel (AHP):

**STIPULATED**  
Case Number:  
15-16-2



**L. ADJOURNMENT**

Upon a motion by Student Board Member Baca, seconded by Vice President O'Kelley, and approved by a unanimous 5-0 vote by the Board of Education, the meeting was adjourned at 9:08 p.m. with a moment of silence in memory of retired teacher Mrs. Kathy Blalock who passed away Monday, October 12, 2015.

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Clerk, Board of Education

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Secretary, Board of Education

**F GENERAL FUNCTIONS CONSENT**



## RIALTO UNIFIED SCHOOL DISTRICT

Certificated Personnel

BP 4115(a)

### EVALUATION/SUPERVISION

~~The Board of Education believes that regular, and comprehensive evaluations can help instructional staff improve their teaching skills and raise students' levels of achievement. Evaluations also serve to hold teachers accountable for their performance. The Superintendent or designee shall evaluate the performance of certificated staff members in accordance with law, negotiated employee contracts and Board adopted evaluation standards.~~

**The Board of Education believes that regular, comprehensive evaluations designed to hold instructional staff accountable for their performance are key to improving their teaching skills and raising students' levels of achievement.**

*(cf. 4141/4241 - Collective Bargaining Agreement)*  
*(cf. 4315 - Evaluation/Supervision)*

~~Objective standards from the National Board for Professional Teaching Standards and/or the California Standards for the Teaching Profession shall be reviewed and may be incorporated in District evaluation standards with the agreement of the exclusive representative of the certificated staff.~~

*(cf. 4119.21/4219.21/4319.21 - Professional Standards)*  
*(cf. 4140/4240 - Bargaining Units)*  
*(cf. 4315.1 - Staff Evaluating Teachers)*

~~Evaluation procedures may include observation of teacher performance in the classroom.~~

~~The Superintendent or designee shall ensure that evaluation ratings have uniform meaning throughout the District.~~

Evaluations shall be used to recognize the exemplary skills and accomplishments of staff and to identify areas needing improvement. When areas needing improvement are identified, the Board expects employees to accept responsibility for improving their performance **and encourages them to take initiative to request assistance as necessary, including participation in appropriate staff development and/or individualized teacher support and guidance programs.** ~~The Superintendent or designee shall assist employees in improving their performance and may require participation in appropriate programs. Staff members are encouraged to take initiative to request assistance as necessary to promote effective teaching.~~

**EVALUATION/SUPERVISION (continued)**

*(cf. 4117.4 - Dismissal)*  
*(cf. 4117.6 - Decision Not to Rehire)*  
*(cf. 4131 - Staff Development)*  
*(cf. 4131.1 - Teacher Support and Guidance)*  
~~*(cf. 4139 - Peer Assistance and Review)*~~

**The Superintendent or designee shall assess the performance of certificated instructional staff as it reasonably relates to the following criteria: (Education Code 44662)**

- 1. Student's progress toward meeting District standards of expected achievement for their grade level in each area of study and, if applicable, towards the state-adopted content standards as measured by state-adopted criterion-referenced assessments**

*(cf. 6011 - Academic Standards)*  
*(cf. 6162.5 - Student Assessment)*  
*(cf. 6162.51 - State Academic Achievement Tests)*

- 2. The instructional techniques and strategies used by the employee**
- 3. The employee's adherence to curricular objectives**
- 4. The establishment and maintenance of a suitable learning environment within the scope of the employee's responsibilities**

**With the agreement of the exclusive representative of the certificated staff when applicable, the Superintendent or designee may incorporate objective standards from the National Board for Professional Teaching Standards and/or the California Standards for the Teaching Profession into District evaluation standards.**

*(cf. 4119.21/4219.21/4319.21 - Professional Standards)*  
*(cf. 4140/4240/4340 - Bargaining Units)*

**The evaluation of certificated employee performance shall not include the use of publishers' norms established by standardized tests. (Education Code 44662)**

**Noninstructional certificated employees shall be evaluated on their performance in fulfilling their defined job responsibilities.**

**The Superintendent or designee shall ensure that evaluation ratings have uniform meaning and are uniformly applied throughout the District.**

*Legal Reference: (see next page)*

**EVALUATION/SUPERVISION (continued)**

*Legal Reference:*

EDUCATION CODE

33039 *State guidelines for teacher evaluation procedures*

35171 *Availability of rules and regulations for evaluation of performance*

~~44500-44508 *Peer assistance and review program for teachers*~~

44660-44665 *Evaluation and assessment of performance of certificated employees (the Stull Act)*

GOVERNMENT CODE

3543.2 *Scope of representation*

UNITED STATES CODE, TITLE 20

6319 *Highly qualified teachers*

7801 *Definition of highly qualified teacher*

*Management Resources:*

CTC PUBLICATIONS

~~*Standards for the Quality and Effectiveness for Beginning Teacher Support and Assessment Programs, 1997*~~

*California Standards for the Teaching Profession, 1997 2009*

WEB SITES

CSBA: <http://www.csba.org>

CDE: <http://www.cde.ca.gov>

California Commission on Teacher Credentialing: <http://www.nbpts.org>

National Board for Professional Teaching Standards: <http://www.nbpts.org>

Policy  
adopted: July 28, 1999  
revised: May 10, 2006  
revised:

**RIALTO UNIFIED SCHOOL DISTRICT**  
Rialto, California

**CSBA, August 2014**

**Submitted and Approved by:** Thomas Haldorsen  
**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.



## RIALTO UNIFIED SCHOOL DISTRICT

Instruction

BP 6173.1(a)

### EDUCATION FOR FOSTER YOUTH

The Board of Education recognizes that foster youth may **face significant barriers to achieving academic success** ~~be at greater risk for poor academic performance~~ due to their family circumstances, disruption of ~~the~~ **to their** educational program, and emotional, social, and other health needs. **To enable such students to achieve state and District academic standards, the Superintendent or designee shall provide** ~~The District shall provide such students~~ **them** with full access to the District's educational program and **implement strategies identified as other support services necessary for the improvement of the academic achievement of foster youth in the District's local control and accountability plan (LCAP)** ~~to assist them in achieving state and District academic standards.~~

*(cf. 0460 - Local Control and Accountability Plan)*

*(cf. 3100 - Budget)*

*(cf. 5131.6 - Alcohol and Other Drugs)*

*(cf. 5147 - Dropout Prevention)*

*(cf. 5149 - At-Risk Students)*

*(cf. 6011 - Academic Standards)*

*(cf. 6145 - Extracurricular and Cocurricular Activities)*

*(cf. 6145.2 - Athletic Competition)*

*(cf. 6164.2 - Guidance/Counseling Services)*

*(cf. 6173 - Education for Homeless Children)*

*(cf. 6179 - Supplemental Instruction)*

The Superintendent or designee shall ensure that placement decisions for foster youth are based on the students' best interests as defined in law and administrative regulation. To that end, he/she shall designate a staff person as a District liaison for foster youth to help facilitate the enrollment, placement, and transfer of foster youth.

The Superintendent or designee and District liaison shall ensure that all appropriate staff, including, but not limited to, each principal, school registrar, and attendance clerk, receive training regarding the enrollment, placement, and **transfer rights of foster youth and other related rights.**

*(cf. 4131 - Staff Development)*

*(cf. 4231 - Staff Development)*

*(cf. 4331 - Staff Development)*

**EDUCATION FOR FOSTER YOUTH (continued)**

The Board desires to provide foster youth with a safe, positive learning environment that is free from discrimination and harassment and promotes students' self-esteem and academic achievement. The Superintendent or designee shall develop strategies to build a foster youths' students' feelings of connectedness with the his/her school, including, but not limited to, strategies that promote positive discipline and conflict resolution, the development of students' resiliency and interpersonal skills, and the involvement of foster parents, group home administrators, and/or other caretakers in school programs and activities.

*(cf. 0410 - Nondiscrimination in District Programs and Activities)*

*(cf. 0450 - Comprehensive Safety Plan)*

*(cf. 5131 - Conduct)*

***(cf. 5131.2 - Bullying)***

*(cf. 5137 - Positive School Climate)*

*(cf. 5138 - Conflict Resolution/Peer Mediation)*

*(cf. 5145.3 - Nondiscrimination/Harassment)*

*(cf. 5145.9 - Hate-Motivated Behavior)*

*(cf. 6020 - Parent Involvement)*

To address the needs of foster youth and help ensure the maximum utilization of available funds, the Superintendent or designee shall collaborate with local agencies **and officials** including, but not limited to, the county placing agency, social services, probation officers, **and** juvenile court officers, nonprofit organizations, and advocates. The Superintendent or designee shall explore the feasibility of entering into agreements with these groups to coordinate services and protect the rights of foster youth.

*(cf. 1020 - Youth Services)*

**At least annually and in accordance with established timelines**, the Superintendent or designee shall ~~regularly~~ report to the Board on the ~~educational~~ outcomes ~~of~~ for foster youth ~~enrolled in the District~~ **regarding the goals and specific actions identified in the LCAP**, including, but not limited to, school attendance, student achievement test results, promotion and retention rates by grade level, and graduation rates, and suspension/expulsion rates. **As necessary, evaluation data shall be used to determine and recommend revisions to the LCAP for improving or increasing services for foster youth.**

*(cf. 0500 - Accountability)*

*(cf. 5123 - Promotion/Acceleration/Retention)*

*(cf. 5144.1 - Suspension and Expulsion/Due Process)*

*(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))*

*(cf. 6162.51 - Standardized Testing and Reporting Program)*

*(cf. 6162.52 - High School Exit Examination)*

*Legal Reference: (see next page)*

**EDUCATION FOR FOSTER YOUTH (continued)***Legal Reference:***EDUCATION CODE**32228-32228.5 *Student safety and violence prevention***42238.01-42238.07** *Local control funding formula*42920-42925 *Foster children education services*48645-48646 *Juvenile court schools*48850-48859 *Educational placement of students residing in licensed children's institutions***48915.5** *Suspension and expulsion; student with disabilities, including foster youth***48918.1** *Notice of expulsion hearing for foster youth*49061 *Student records*49069.5 *Foster care students transfer of records*49076 *Access to student records***51225.1** *Exemption for District graduation requirements***51225.2** *Pupil in foster care defined; acceptance of coursework, credits, retaking of course***51225.3** *High school graduation***52060-52077** *Local control and accountability plan*56055 *Rights of foster parents in special education*60851 *High school exit examination***HEALTH AND SAFETY CODE**1522.41 *Training and certification of group home administrators*1529.2 *Training of licensed foster parents***120341** *Foster youth/ school placement/ immunization records***WELFARE AND INSTITUTIONS CODE**300 *Children subject to jurisdiction*309 *Investigation and release of child***317** *Appointment of legal counsel*361 *Limitations on parental or guardian control*366.27 *Educational decision by relative providing living arrangements*602 *Minors violating law; ward of court*726 *Limitations of parental or guardian control*727 *Order of care, ward of court*16000-16014 *Foster care placement***UNITED STATES CODE, TITLE 20****1415** *Procedural safeguards; placement in alternative educational setting***UNITED STATES CODE, TITLE 29**794 *Rehabilitation Act of 1973, Section 504***UNITED STATES CODE, TITLE 42**670-679b *Federal assistance for foster care programs*11431-11435 *McKinney-Vento Homeless Assistance Act**Management Resources: (see next page)*



**EDUCATION FOR FOSTER YOUTH (continued)**

*Management Resources:*

CSBA PUBLICATIONS

*Educating Foster Youth: Best Practices and Board Considerations, Policy Brief, March 2008*

AMERICAN BAR ASSOCIATION PUBLICATIONS

*Mythbusting: Breaking Down Confidentiality and Decision-Making Barriers to Meet the Education Needs of Children in Foster Care, 2005*

CALIFORNIA CHILD WELFARE COUNCIL

*Partial Credit Model Policy and Practice Recommendations*

CITIES, COUNTIES AND SCHOOLS PARTNERSHIP PUBLICATIONS

*Our Children: Emancipating Foster Youth, A Community Action Guide*

WEB SITES

CSBA: <http://www.csba.org>

California Bar Association: <http://www.americanbar.org>

California Department of Education, Foster Youth Services: <http://www.cde.ca.gov/ls/pf/fy>

California Department of Social Services, Foster Youth Ombudsman Office:

<http://www.fosteryouthhelp.ca.gov>

California Youth Connection: <http://www.cal-youthconn.org/site/cyc>

Cities, Counties, School Partnership: <http://www.ccspartnership.org/default.cfm>

Policy  
adopted: August 11, 2004  
revised: April 14, 2010  
revised:

**RIALTO UNIFIED SCHOOL DISTRICT**  
Rialto, California

**CSBA, January 2014**

**Submitted by:** Angela Brantley  
**Approved by:** Jasmin Valenzuela and Edward D'Souza, Ph.D.  
**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.



## RIALTO UNIFIED SCHOOL DISTRICT

**Certificated and Classified Personnel**

BP 4143(a)  
4243

### **NEGOTIATIONS/CONSULTATION**

The Board of Education recognizes its responsibility to represent the public's interests in the collective bargaining process. In negotiating agreements on employee contracts, the Board shall balance the needs of staff and the priorities of the District in order to provide students with a high-quality instructional program based on a sound, realistic budget.

*(cf. 0200 - Goals for the School District)*  
*(cf. 3100 - Budget)*  
*(cf. 4140/4240 - Bargaining Units)*  
*(cf. 4141/4241 - Collective Bargaining Agreement)*

**The Board and the Superintendent shall establish a bargaining team to assist in analyzing contract provisions and conducting contract negotiations. The Board shall provide its negotiator(s) with expected outcomes and clear parameters for acceptable contract provisions which promote the realization of District goals and priorities.**

The Board **and its bargaining team** shall negotiate in good faith with exclusive employee representatives on wages, hours of employment, and other terms and conditions of employment identified in law as being within the scope of representation. (Government Code 3543.2)

**When the District intends to make any change to matters within the scope of representation, it shall give reasonable written notice of its intent to the exclusive representative for the purpose of providing the exclusive representative a reasonable amount of time to negotiate with the District regarding the proposed changes. (Government Code 3543.2)**

**A reasonable number of representatives of the employee organization shall have the right to receive reasonable periods of released time without loss of District compensation when meeting and negotiating and/or for the processing of grievances. (Government Code 3543.1)**

~~The Board believes that effective negotiations require the input of all levels of the administration. The Board shall establish a bargaining team to assist in analyzing contract provisions and conducting contract negotiations.~~

~~The Board and Superintendent shall provide its negotiator(s) with expected outcomes and clear parameters for acceptable contract provisions which promote the realization of District goals and priorities.~~

## NEGOTIATIONS/CONSULTATION (continued)

~~In consultation with the Superintendent and employee organization, the Board shall determine the collective bargaining approach or method to be used.~~

The Board with its bargaining team shall establish standards of conduct pertaining to the negotiations process for ~~individual Board members and~~ members of the bargaining team. Certain meetings related to negotiations shall **not be open to the public held in closed session** in accordance with Government Code 3549.1 and 54957.6, **except as otherwise required by law when not required by state open meeting laws (the Brown Act) to be held in public.** Matters discussed in these meetings shall be kept in strict confidence **in accordance with law.**

*(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/ Privileged Information)*  
*(cf. 9010 - Public Statements)*  
*(cf. 9011 - Disclosure of Confidential/Privileged Information)*  
*(cf. 9321 - Closed Session Purposes and Agendas)*

The Board and its negotiator(s) shall not knowingly provide the employee organization with inaccurate information regarding the financial resources of the District. (Government Code 3543.5)

The Board shall ~~closely~~ monitor the progress of negotiations and carefully consider how proposed contract provisions would affect the District's short- and long-term fiscal, programmatic, instructional, and personnel goals.

*(cf. 3100 - Budget)*

The Board and/or Superintendent shall keep the public informed about the progress of negotiations and the ways in which negotiations may affect District goals **unless otherwise agreed upon by the District and exclusive representative.**

*(cf. 4143.1/4243.1 - Public Notice - Personnel Negotiations)*

Whenever the District has a qualified or negative certification on an interim fiscal report, it shall allow the county office of education at least 10 working days to review and comment on any proposed agreement with exclusive representatives of employees. The District shall provide the County Superintendent of Schools with all information relevant to gain an understanding of the financial impact of any final collective bargaining agreement. (Government Code 3540.2)

*(cf. 3460 - Financial Reports and Accountability)*

Once the final terms of the agreement have been ratified by the membership of the employee organization, the contract shall be presented to the Board at a public meeting for acceptance.

## NEGOTIATIONS/CONSULTATION (continued)

Any agreement adopted by the Board may be for a term not to exceed three years. (Government Code 3540.1)

In the event of an impasse in negotiations, the Board shall participate in good faith in state mediation and fact-finding procedures pursuant to Government Code 3548-3548.8. (Government Code 3543.5)

*(cf. 4141.6/4241.6 - Concerted Action/Work Stoppage)*

Following adoption of the collective bargaining agreement, any subsequent amendments shall be executed in writing **and ratified** by the Board and the employees' exclusive representative.

### **Consultation**

The exclusive representative of certificated staff may consult with the Board on the definition of educational objectives, the determination of the content of courses and curriculum, and the selection of textbooks.

*(cf. 6011 - Academic Standards)*

*(cf. 6141 - Curriculum Development and Evaluation)*

*(cf. 6161.1 - Selection and Evaluation of Instructional Materials)*

*(cf. 9310 - Board Policies)*

*Legal Reference: (see next page)*

**NEGOTIATIONS/CONSULTATION (continued)**

*Legal Reference:*

**EDUCATION CODE**

*44987 Service as officer of employee organization (certificated)*

*45210 Service as officer of employee organization (classified)*

**GOVERNMENT CODE**

*3540-3549.3 Educational Employment Relations Act*

**PUBLIC EMPLOYMENT RELATIONS BOARD DECISIONS**

*Berkeley Council of Classified Employees v. Berkeley Unified School District, (2008) PERB Decision No. 1954*

*Management Resources:*

**CSBA PUBLICATIONS**

*Collective Bargaining DVD-ROM*

*Maximizing School Board Governance: Collective Bargaining*

*Before the Strike: Planning Ahead in Difficult Negotiations, 1996*

**WEB SITES**

CSBA: <http://www.csba.org>

California Public Employee Relations: <http://cper.berkeley.edu>

Center for Collaborative Solutions: <http://www.ccscenter.org>

Public Employment Relations Board: <http://www.perb.ca.gov>

State Mediation and Conciliation Service (SMCS): <http://www.dir.ca.gov/csmcs/smcs.html>

Policy  
adopted: August 1999  
revised: August 22, 2007  
revised:

**RIALTO UNIFIED SCHOOL DISTRICT**  
Rialto, California

**CSBA, April 2015**

**Submitted and Reviewed by:** Thomas Haldorsen  
**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.



## RIALTO UNIFIED SCHOOL DISTRICT

**Instruction**

BP 6170.1(a)

### TRANSITIONAL KINDERGARTEN

The Board of Education desires to offer a high-quality transitional kindergarten (TK) program for eligible children who do not yet meet the minimum age criterion for kindergarten. The program shall assist TK children in developing the academic, social, and emotional skills they need to succeed in kindergarten and beyond.

The District's TK **program** shall be the first year of a two-year kindergarten program. (Education Code 48000)

The Board encourages ongoing collaboration among District preschool staff, other preschool providers, elementary teachers, administrators, and parent/guardians in program development, implementation, and evaluation.

*(cf. 0420 - School Plans/Site Councils)*  
*(cf. 1220 - Citizen Advisory Committees)*  
*(cf. 6020 - Parent Involvement)*

### Eligibility

The District's TK program shall admit children whose fifth birthday ~~lies between:~~ **is from September 2 through December 2.** (Education Code 48000)

- ~~1. November 2 and December 2 in the 2012-13 school year.~~
- ~~2. October 2 and December 2 in the 2013-14 school year.~~
- ~~3. September 2 and December 2 in the 2014-15 school year and each school year thereafter.~~

Parents/guardians of eligible children shall be notified of the availability of ~~this~~ **the TK program** and the age, residency, **immunization**, and any other enrollment requirements. Enrollment in the TK program shall be voluntary **and dependent on space availability.** ~~Transportation will be provided by parents/guardians.~~

*(cf. 5111 - Admission)*  
*(cf. 5111.1 - District Residency)*  
*(cf. 5111.12 - Residency Based on Parent/Guardian Employment)*  
*(cf. 5111.13 - Residency for Homeless Children)*

## TRANSITIONAL KINDERGARTEN (continued)

*(cf. 5141.22 - Infectious Diseases)*

*(cf. 5141.3 - Health Examinations)*

*(cf. 5141.31 - Immunizations)*

*(cf. 5141.32 - Health Screening for School Entry)*

**Upon request of a child's parent/guardians, the District may, on a case-by-case basis after the Superintendent or designee determines that it is in the child's best interest, admit into the District's TK program a child whose fifth birthday is on or before September 1 and who is therefore eligible for kindergarten.**

**The District may, at any time during the school year, admit into the TK program a child whose fifth birthday is after December 2 of that same school year, provided the Superintendent or designee recommends that enrollment in a TK program is in the child's best interest. Prior to such enrollment, the child's parent/guardians shall be provided information regarding the advantages and disadvantages and any other explanatory information about the effect of early admittance. (Education Code 48000)**

### **Curriculum and Instruction**

The District's TK program shall be based on a modified kindergarten curriculum that is age and developmentally appropriate. (Education Code 48000)

*(cf. 6141 - Curriculum Development and Evaluation)*

*(cf. 6161.1 - Selection and Evaluation of Instructional Materials)*

~~Upon recommendation by the Superintendent or designee, the Board shall approve academic standards for transitional kindergarten that bridge preschool learning foundations and kindergarten standards. The program shall be aligned with the preschool learning foundations and preschool curriculum frameworks developed by the California Department of Education. Such standards~~ It shall be designed to facilitate students' development in essential skills **related to which may include, as appropriate,** language and literacy, mathematics, physical development, **health, the visual and performing arts, science, history-social sciences,** English language development, and social-emotional development.

*(cf. 5148.3 - Preschool/Early Childhood Education)*

*(cf. 6011 - Academic Standards)*

*(cf. 6174 - Education for English Language Learners)*

~~The number of instructional minutes offered in transitional kindergarten shall be the same as that required for the District's kindergarten program.~~

## **TRANSITIONAL KINDERGARTEN (continued)**

**The Board shall fix the length of the school day in the District's TK program, which shall be at least three hours but no more than four hours.**

*(cf. 6111 - School Calendar)*

*(cf. 6112 - School Day)*

### **Staffing**

**The Superintendent or designee shall ensure that teachers assigned to teach in TK classes shall possess a teaching credential or permit from the Commission on Teacher Credentialing (CTC) that authorizes such instruction at the kindergarten-grade level.**

*(cf. 4112.2 - Certification)*

**A credentialed teacher who is first assigned to a TK class after July 1, 2015, shall, by August 1, 2020, have at least 24 units in early childhood education and/or child development, comparable experience in a preschool setting, and/or a child development teacher permit issued by the CTC. (Education Code 48000)**

The Superintendent or designee may provide professional development as needed to ensure that TK teachers are knowledgeable about District the standards and effective instructional methods for teaching young children.

*(cf. 4131 - Staff Development)*

### **Continuation to Kindergarten**

Students who complete the TK program shall be eligible to continue in kindergarten the following school year. Parents/guardians of such students shall not be required to submit a signed **Kindergarten Continuance** ~~parental permission~~ Form for kindergarten attendance.

**However, whenever children who would otherwise be age-eligible for kindergarten are enrolled in TK, the Superintendent or designee shall obtain a Kindergarten Continuance Form signed by the parent/guardian near the end of the TK year consenting to the child's enrollment in kindergarten the following year.**

A student shall not attend more than two years in a combination of TK and kindergarten. (Education Code 46300)

*(cf. 5123 - Promotion/Acceleration/Retention)*



**TRANSITIONAL KINDERGARTEN (continued)**

**~~Program Evaluation~~ Assessment**

The Superintendent or designee ~~shall~~ **may** develop or identify appropriate **formal and/or informal** assessments of TK students' development and progress. He/she shall monitor and regularly report to the Board **or designee** regarding program implementation and the progress of students in meeting related academic standards.

*(cf. 0500 - Accountability)*

*(cf. 6162.5 - Student Assessment)*

*Legal Reference: (see next page)*

**TRANSITIONAL KINDERGARTEN (continued)**

*Legal Reference:*

EDUCATION CODE

- 8973 *Extended-Day kindergarten*
- 37202 *School calendar; equivalency of instructional minutes*
- 44258.9 *Assignment monitoring by county office of education*
- 46111 *Kindergarten, hours of attendance*
- 46114-46119 *Minimum school day, kindergarten*
- 46300 *Computation of average daily attendance, inclusion of kindergarten and transitional kindergarten*
- 48000 *Minimum age of admission (kindergarten)*
- 48002 *Evidence of minimum age required to enter kindergarten or first grade*
- 48200 *Compulsory education, starting at age six*
- 60605.8 *Academic Content Standards Commission, development of Common Core Standards*

*Management Resources:*

CSBA PUBLICATIONS

*Transitional Kindergarten, Issue Brief, July 2011*

CALIFORNIA COUNTY SUPERINTENDENT'S EDUCATIONAL SERVICES ASSOC. PUBLICATIONS

*Transitional Kindergarten (TK) Planning Guide: A Resource for Administrators of California Public School Districts, November 2011*

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

*Transitional Kindergarten FAQs*

*Desired Results Developmental Profile, 2015*

*Transitional Kindergarten Implementation Guide: A Resource of California Public School District Administrators and Teachers, 2013*

*California Preschool Curriculum Framework, Vol. 1, 2010*

*California Preschool Learning Foundations, Vol. 1, 2008*

*Prekindergarten Learning Development Guidelines, 2000*

*First Class: A Guide for Early Primary Education, 1999*

COMMISSION ON TEACHER CREDENTIALING PUBLICATIONS

11-08 *Transitional Kindergarten Assignments, Credential Information Alert, August 25, 2011*

WEB SITES

CSBA: <http://www.csba.org>

California County Superintendents Educational Services Assoc.: <http://www.ccsesa.org>

California Department of Education: <http://www.cde.ca.gov>

California Kindergarten Association: <http://www.ckanet.org>

Commission on Teachers Credentialing: <http://www.ctc.ca.gov>

Transitional Kindergarten California: <http://www.tkcalifornia.org>

Policy  
adopted: May 23, 2012  
revised:

**RIALTO UNIFIED SCHOOL DISTRICT**  
Rialto, California  
CSBA, April 2015

**Submitted and Reviewed by:** Jasmin Valenzuela  
**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.



## RIALTO UNIFIED SCHOOL DISTRICT

**Instruction**

BP 6174(a)

### **EDUCATION FOR ENGLISH LANGUAGE LEARNERS**

The Board of Education intends to provide with challenging curriculum and instruction that develop proficiency in English as rapidly and effectively as possible while facilitating student achievement in the District's regular course of study.

**The District shall identify in its local control and accountability plan (LCAP) specific actions and services to enhance student engagement, academic achievement, and other outcomes for English learners.**

*(cf. 0460 - Local Control and Accountability Plan)*  
*(cf. 3100 - Budget)*

English learners shall be provided English language development instruction targeted to their English proficiency level and aligned with state content standards **and curriculum framework**. The District's program shall be based on sound instructional theory, **use standards-aligned instructional materials**, and ~~adequately supported in order to~~ assist students in accessing the full educational program.

*(cf. 6011 - Academic Standards)*  
*(cf. 6141 - Curriculum Development and Evaluation)*  
*(cf. 6161.1 - Selection and Evaluation of Instructional Materials)*  
*(cf. 6161.11 - Supplementary Instructional Materials)*  
*(cf. 6171 - Title I Programs)*

The Superintendent or designee shall ensure that all staff employed to teach English learners possess the appropriate authorization from the Commission on Teacher Credentialing.

*(cf. 4112.22 - Staff Teaching English Language Learners)*

**The Superintendent or designee shall provide to teachers, administrators, and other school staff research-based professional development that is designed to improve the instruction and assessment of English learners and enhance staff's ability to understand and use curricula, assessment, and instructional strategies for English learners. (20 USC 6825)**

*(cf. 4131 - Staff Development)*  
*(cf. 4231 - Staff Development)*  
*(cf. 4331 - Staff Development)*

## EDUCATION FOR ENGLISH LANGUAGE LEARNERS (continued)

The Superintendent or designee shall encourage parent/**guardian** and community involvement in the development, implementation, and evaluation of English language development programs. In addition, to support students' English language development, the Superintendent or designee may provide an adult literacy training program **that leads to English fluency** for parents/guardians and community members ~~that leads to English fluency.~~

*(cf. 0420 - School Plans/Site Councils)*

*(cf. 1220 - Citizen Advisory Committees)*

*(cf. 6020 - Parent Involvement)*

### Identification and Assessment

The Superintendent or designee shall maintain procedures which provide for the accurate identification of English learners and an assessment of their proficiency and needs in the areas of listening, speaking, reading, and writing in English.

Once identified as an English learner, a student shall be annually assessed for language proficiency until he/she is reclassified based on criteria specified in **the accompanying** administrative regulation.

**English learners' academic achievement in English language arts, mathematics, science, and any additional subject required by law shall be assessed using the California Assessment of Student Performance and Progress. As necessary, the test shall be administered with allowable testing variations in accordance with 5 CCR 853.5 and 853.7. English learners who are in their first 12 months of attending a school in the United States shall be exempted from taking the English language arts assessment to the extent allowed by federal law. (Education Code 60603, 60640; 5 CCR 853.5, 583.7)**

*(cf. 6152.51 - State Academic Achievement Tests)*

### Placement of English Learners

Students who are English learners shall be educated through ~~“sheltered English immersion” or~~ “structured English immersion” **(also known as “sheltered English immersion”)**, as defined in law and **the accompanying** administrative regulation, ~~during~~ for a temporary transition period not normally intended to exceed one year. Nearly all of the classroom instruction in the District's structured English immersion program shall be in English, but with the curriculum and presentation designed for students who are learning the language. (Education Code 305-306)

**“Nearly all,” for the purposes of determining the amount of instruction conducted in English means that all classroom instruction shall be conducted in English except for clarification, explanation, and support as needed. in the structured English immersion classroom, “nearly all” shall be defined as follows:**

## **EDUCATION FOR ENGLISH LANGUAGE LEARNERS (continued)**

~~All classroom instruction is to be conducted in English, except for clarification, explanation, and support as needed.~~

When an English learner has acquired a reasonable level of English proficiency as measured by any of the state-designated assessments approved by the California Department of Education, any District assessments, and/or other criteria adopted by the Board, he/she shall be transferred from a structured English immersion classroom to an English language mainstream classroom in which the instruction is overwhelmingly in English. (Education Code 305-306; 5 CCR 11301)

*(cf. 6162.5 - Student Assessment)*

An English learner has acquired a “reasonable level of English proficiency” when he/she has achieved the following:

Level 4 "Early Advanced" or Level 5 "Advanced" as assessed by the California English Language Development Test (CELDT)

At any time during the school year, the parent/guardian of an English learner may have his/her child moved into an English language mainstream program. (5 CCR 11301)

### **Parental Exception Waivers**

When allowed by law, the parent/guardian of an English learner may submit a request that his/her child be exempted from placement in a structured English immersion program and instead be placed in a class where he/she is taught English and other subjects through bilingual education techniques or other generally recognized educational methodologies permitted by law. (Education Code 310-311)

Each waiver request shall be considered on its individual merits with deference given to parental preference for student placement.

A waiver request shall be granted in accordance with law unless the principal and educational staff have determined that an alternative program would not be better suited to the student's overall educational development. (5 CCR 11309)

If the Superintendent or designee denies the waiver request, he/she shall provide a written justification to the parent/guardian describing the reasons for the denial. A parent/guardian may appeal the decision in writing to the Board. The Board may consider the matter at its next regular Board meeting. The Board may decide not to hear the appeal, the Superintendent shall send the Board's decision to the parent/guardian within seven working days.

## EDUCATION FOR ENGLISH LANGUAGE LEARNERS (continued)

### Program Evaluation

To evaluate the effectiveness of the District's educational program for English learners, the Superintendent or designee shall report to the Board, at least annually, regarding:

1. ~~the~~ Progress of English learners towards proficiency in English
2. The number and percentage of English learners **reclassified as fluent English proficient**
3. **The number and percentage of English learners** who are or are at risk of being classified as long-term English learners, the achievement of English learners **in accordance with Education Code 313.1**
4. **The achievement of English learners** on standards-based tests in core curricular areas ~~and a comparison of current data with data from at least the previous year.~~
5. **Progress toward any other goals for English learners identified in the District's LCAP**
6. **A comparison of current data with data from at least the previous year**

The Superintendent or designee also shall provide the Board with regular reports from any District or schoolwide English learner advisory committees.

#### *Legal Reference:*

##### EDUCATION CODE

300-340 English language education for immigrant children  
 430-446 English Learner and Immigrant Pupil Federal Conformity Act  
 33050 State Board of Education Waiver Authority  
 42238.02-42238.03 Local control funding formula  
 44253.5-44253.11 Qualifications for teaching English learners  
 48985 Notices to parents in language other than English  
 51104 51101.1 ~~Rights of parents~~  
 52015 ~~Components of school improvement plan~~  
 52052 Academic Performance Index; numerically significant student subgroups  
 52060-52077 Local control and accountability plan  
 52130-52135 Impacted Languages Act of 1984  
 52160-52178 Bilingual Bicultural Act especially:  
 60200.7 Suspension of state instructional materials adoptions  
 60605.87 Supplemental instructional materials, English language development  
 60640 California Assessment of Student Performance and Progress  
 60810-60812 Assessment of language development  
 62005.5 Continuation of advisory committee after program sunsets

*Legal Reference: (continued next page)*

**EDUCATION FOR ENGLISH LANGUAGE LEARNERS (continued)**

CODE OF REGULATIONS, TITLE 5

*853.5-853.7 Test administration; universal tools, designated supports, and accommodations*

*11300-11316 English learner education*

*11510-11517 California English Language Development Test*

UNITED STATES CODE, TITLE 20

*1701-1705 Equal Education Opportunities Act*

*6312 Local education agency plans*

*6801-6871 Title III, Language instruction for limited English proficient and immigrant students*

*7012 Parental notification*

COURT DECISIONS

*Valeria G. v. Wilson, (2002) 307 F.3d 1036*

*California Teachers Association v. State Board of Education et al., (9<sup>th</sup> Circuit, 2001) 271 F.3d 1141*

*McLaughlin v. State Board of Education, (1999) 75 Cal.App.4th 196*

*Teresa P. Et al v. Berkeley Unified School District et al, (1989) 724 F.Supp. 698*

ATTORNEY GENERAL OPINIONS

*83 Ops.Cal.Atty.Gen. 40 (2000)*

*Management Resources:*

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

*Academic Criterion for Reclassification, CDE Correspondence, August 11, 2014*

*California English Language Development Test (CELDT): 2012-13 CELDT Information Guide, 2013*

*English Language Arts/English Language Development Framework for California Public Schools: Transitional Kindergarten Through Grade Twelve, 2014*

*English Language Development Standards for California Public Schools: Kindergarten Through Grade Twelve, 2012*

*Matrix of Test Variations, Accommodations, and Modifications for Administration of California Statewide Assessments*

U.S. DEPARTMENT OF EDUCATION NONREGULATORY GUIDANCE

*Assessment and Accountability for Recently Arrived and Former Limited English Proficient (LEP) Students, May 2007*

WEB SITES

*California Department of Education: <http://www.cde.ca.gov>*

*U.S. Department of Education: <http://www.ed.gov>*

Policy

adopted: February 28, 2001

revised: September 24, 2014

revised:

**RIALTO UNIFIED SCHOOL DISTRICT**

Rialto, California

**CSBA, April 2015**

**Submitted by:** Marina Madrid

**Reviewed by:** Jasmin Valenzuela

**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

**G INSTRUCTION CONSENT**



## **COMMUNITY ADVISORY COMMITTEE (CAC)**

November 18, 2015

Special Education Department requests the Board of Education approve two (2) Rialto Unified School District parents to serve on the Community Advisory Committee (CAC) for the East Valley Special Education Plan Area (SELPA). CAC is a committee of volunteers who serve in an advisory capacity to SELPA in specific areas. These areas include dealing with and supporting parent trainings, promoting community awareness of special education, supporting activities on behalf of individuals with exceptional needs, assisting in parent awareness of the importance of regular school attendance and advising on the Local Plan. There are three (3) trainings planned this year which are at no cost to the District, and both parents will be reimbursed for round trip mileage at \$18.00 each per meeting. The meetings will be held at the East Valley Selpa Office, 144 N. Mt. View Avenue, San Bernardino, California.

By having our parents involved in CAC, we can replicate this model in the District in a committee comprised of parents, teachers and administrators to establish a Rialto Community Advisory Committee (R-CAC). This committee will serve at the District level in an advisory capacity encouraging Rialto community members and parental involvement in the development, review and implementation of our Special Education Plan, support activities based on the exceptional needs of students in our District, provide families with resources and support and assist with parent awareness of regular school attendance.

It is recommended that the Board of Education approve two (2) Rialto Unified School District parents to attend three (3) Community Advisory Committee meetings to be held at the East Valley Selpa Office, 144 N. Mt. View Avenue, San Bernardino, California. Both parents will be reimbursed for mileage not to exceed \$18.00 per parent per training for a total cost of \$108.00, to be paid from Special Education funds.

**Submitted and Reviewed by:** Edward D'Souza, Ph.D.  
**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. G 1.1)

## PHYSICAL EDUCATION EXEMPTIONS

November 18, 2015

The Educational Services Division requests the Board of Education ratify the approval of the recommendation from the Senior Director, Student Services, to grant exemption from all physical activities for the following students:

- Student No.'s 300951, 8578, 7633231, and 570031 for the first semester of the 2015-2016 school year.
- Student No.'s 66488, 61097, 281361,197331, 29487, 5608131, 281361 and 264531 for the 2015-2016 school year.

It is recommended that the Board of Education ratify the approval of the recommendation made by the Senior Director, Student Services, to grant an exemption from all physical activities for Student No.'s 300951, 8578, 7633231, and 570031 for the first semester of the 2015-2016 school year and Student No.'s 66488, 61097, 281361,197331, 29487, 5608131, 281361 and 264531 for the 2015-2016 school year.

**Submitted by:** Angela Brantley

**Reviewed by:** Edward D'Souza, Ph.D.

**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref G 2.1)

**SAINT FRANCIS SCHOOL PRE-SEASON SOFTBALL TOURNAMENT  
RIALTO HIGH SCHOOL**

November 18, 2015

The Rialto High School softball team requests the Board of Education approve a trip to Saint Francis School on the Island of Oahu, Hawaii, on February 26 – March 2, 2016, so that twenty (20) athletes and three (3) coaches can participate in the Saint Francis School Pre-Season Softball Tournament.

The purpose of the trip is to allow the team to play games against teams from various states and gain exposure to different cultures as well as scouts from various universities. This trip will also allow the team to come together and bond as a unit for the upcoming season.

The athletes and coaches will depart Rialto High School on February 26, 2016 and return March 2, 2016. Lodging will be in local hotels on the Island of Oahu, Hawaii. All fees and hotel accommodations, not to exceed \$20,000.00, will be paid for by the softball team through their ASB account.

It is recommended that the Board of Education approve a trip to Saint Francis School on the Island of Oahu, Hawaii, on February 26 – March 2, 2016, so that twenty (20) athletes and three (3) coaches can participate in the Saint Francis School Pre-Season Softball Tournament, at a cost not to exceed \$20,000.00, to be paid for by the softball team ASB account at no cost to the District General Fund.

**Submitted by:** Arnie Ayala

**Reviewed by:** Edward D'Souza, Ph.D.

**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. G 3.1)

**SIGMA BETA XI  
RIALTO HIGH SCHOOL**

November 18, 2015

Rialto High School requests the Board of Education approve forty-nine (49) Sigma Beta XI students and four (4) advisors/chaperones to attend the Fall Seminar at Rialto High School Great Hall on November 20-23, 2015.

The Sigma Beta XI's Fall Seminar focuses on reinforcing the goals and objectives set for this organization. These goals and objectives include assisting young men in their development as successful adults.

The seminar will be held in the Great Hall at Rialto High School. Parents will drop off and pick up students. There is no charge for any part of this seminar.

It is recommended that the Board of Education approve forty-nine (49) Sigma Beta XI students and four (4) advisors/chaperones to attend the Sigma Beta XI Seminar at Rialto High School Great Hall on November 20-23, 2015, at no cost to the District General Fund.

**Submitted by:** Arnie Ayala

**Reviewed by:** Edward D'Souza, Ph.D.

**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. G 4.1)

**CALIFORNIA ASSOCIATION OF DIRECTORS OF ACTIVITIES (CADA)  
AREA F STATE LEADERSHIP  
RIALTO HIGH SCHOOL**

November 18, 2015

Rialto High School requests approval from the Board of Education for fifty-two (52) members of the Rialto High School Associated Student Body (ASB) and six (6) advisors/chaperones to attend the California Association of Directors of Activities, (CADA), Area F State Leadership Conference in Anaheim, California, November 23-24, 2015.

Attendance at the Area F CADA Conference will give our students the opportunity to participate in a day of learning leadership skills, conflict resolution, receive ideas for school activities, as well as networking with other local student leadership groups.

Breakfast and lunch will be provided at the conference. Hotel, meals and registration costs will be paid through ASB funds at an estimated cost of \$4,050.00.

It is recommended that the Board of Education approve fifty-two (52) members of the Rialto High School Associated Student Body (ASB) and six (6) advisors/chaperones, to attend the CADA Area F State Leadership Conference in Anaheim, California, from November 23-24, 2015. Total cost for the trip is estimated at \$4,050.00 to be paid by Rialto High School ASB funds at no cost to the District General Fund.

**Submitted by:** Arnie Ayala

**Reviewed by:** Edward D'Souza, Ph.D.

**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. G 5.1)

**GIRLS' BASKETBALL GAME  
RIALTO HIGH SCHOOL**

November 18, 2015

Rialto High School requests approval from the Board of Education for fifteen (15) student athletes and five (5) coaches to play two (2) preseason varsity basketball games against Avalon High School, in Avalon, California, on January 8-10, 2016.

The purpose of this trip is to provide the opportunity for our girls' basketball team to compete at a higher level of competition and post season preparation.

Transportation will be via District buses to and from Long Beach Harbor, and accommodations will be in Avalon, California. Fees for this trip will be paid for by Rialto High School ASB funds with an estimated cost of \$2,400.00.

It is recommended that the Board of Education approve the attendance of fifteen (15) student athletes and five (5) coaches from Rialto High School to play two preseason varsity basketball games against Avalon High School, in Avalon, California, on January 8-10, 2016. Total cost for the trip is estimated at \$2,400.00 to be paid for by Rialto High School athletic and ASB funds at no cost to the District General Fund.

**Submitted by:** Arnie Ayala

**Reviewed by:** Edward D'Souza, Ph.D.

**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. G 6.1)

**EISENHOWER HIGH SCHOOL BOYS' BASKETBALL TEAM  
ST. HOPE ELITE HOOPS CLASSIC**

November 18, 2015

The Eisenhower Boys' Basketball Team requests the Board of Education approve a trip to Sacramento, California on December 18-24, 2015 to attend the St. Hope Elite Hoops Classic Boys Basketball Tournament with thirteen (13) athletes and three (3) adult supervisors.

The St. Hope Elite Hoops Classic Boys' Basketball Tournament is designed to expose our very talented young men to college scouts and post-high school opportunities. It also allows our young men to obtain information about the colleges in attendance. Our student athletes will have the opportunity to hear from successful guest speakers from the business community, visit Shriner's Hospital for Children as community service, attend a symposium of former NBA players, as well as tour the state capital and speak with the mayor of Sacramento, former NBA player Kevin Johnson. Our athletes will build team morale and will strengthen their bond to each other for the 2015-2016 season. The tournament will give the Eisenhower Boys' Basketball an opportunity to grow educationally and culturally, as well as athletically.

Hotel accommodations and one meal will be provided by the tournament directors and participating venues. Transportation will be arranged through our District Transportation Department. The tournament fee of \$550.00, additional costs for meals and transportation will be paid for by the Eisenhower Basketball Program and ASB athletic funds at a cost not to exceed \$3,000.00.

It is recommended that the Board of Education approve the Eisenhower Boys' Basketball request to attend a trip to Sacramento, California on December 18-24, 2015, to attend the St. Hope Elite Hoops Classic with thirteen (13) athletes and three (3) adult supervisors. Hotel accommodations and one meal will be provided by the tournament directors and participating venues. The tournament fee, additional costs for meals and transportation will be paid for by the Eisenhower Basketball Program and ASB athletic funds at a cost not to exceed \$3,000.00, at no cost to the District General Fund.

**Submitted by:** Scott Sparks

**Reviewed by:** Edward D'Souza, Ph.D.

**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. G 7.1)

**ACCEPTANCE OF GRANT FROM  
SAN MANUEL BAND OF MISSION INDIANS**

November 18, 2015

On May 15, 2015, Eisenhower High School applied for a grant from the San Manuel Band of Mission Indians. The intent of the grant is to help support a Peer Tutoring program in which high achieving juniors and seniors assist other students to improve their academic performance. Tutor's earnings go to pay for senior activities such as Prom, Winter Formal, Grad Night, and Graduation Week activities.

On September 24, 2015, the Tribe's Community Outreach department approved the Eisenhower High School's request for grant funding in the amount of \$5,000.00. This grant is to support the Peer Tutorial program.

It is recommended that the Board of Education accept a grant from the San Manuel Band of Mission Indians in the amount of \$5,000.00 to help support a Peer Tutoring program at Eisenhower High School.

**Submitted by:** Scott Sparks

**Reviewed by:** Edward D'Souza, Ph.D.

**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. G 8.1)



## **AFFILIATION AGREEMENTS FOR INTERNSHIP PROGRAM**

November 18, 2015

The Board of Education has approved the Internship Program for high school students. Separate Affiliation Agreements are required for each affiliate who participates in the Internship Program. Affiliation Agreements are valid for five (5) year periods. All affiliation agreements we had in place expired on June 30, 2015. We are currently in the process of reviewing and renewing all of those agreements. These Agreements identify the affiliates, describe the responsibilities of affiliates, and specify the liability and insurance arrangements between the affiliates and the District.

It is understood that internship students receive an orientation at their school site regarding labor disputes before placement. As part of this affiliation agreement, it is the responsibility of the students participating in the Internship Program to make personal decisions regarding their actions relative to any labor dispute that may affect the affiliate's organization.

The following affiliations need to be renewed and/or established with the Internship Program:

**Carter High School (All Departments)**  
**Edward Palmer, Attorney**  
**J.B. Auto Care**  
**La Petite Academy**  
**Office of Senator Connie M. Leyva**  
**Petco (Fontana)**  
**Rialto Animal Hospital**  
**Save and Tell**  
**Think Together**  
**Tmad, Taylor & Gaines Corporation (Engineering Firm, Ontario, California)**

It is recommended that the Board of Education approve Affiliation Agreements with Carter High School (All Departments), Edward Palmer, Attorney, J.B. Auto Care, La Petite Academy, Office of Senator Connie M. Leyva, Petco (Fontana), Rialto Animal Hospital, Save and Tell, Think Together and Tmad, Taylor & Gaines Corporation (Engineering Firm, Ontario, California), effective November 19, 2015 through June 30, 2020, at no cost to the District General Fund.

**Submitted by:** Veronica Smith-Iszard

**Reviewed by:** Edward D'Souza, Ph.D.

**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.



**DONATIONS**

November 18, 2015

<u>Name of Donors</u>	<u>Location/Description</u>	<u>Amount</u>
<u>MONETARY DONATIONS</u>		
Fagen, Friedman & Fulfrost	Rialto Unified School District/ Food for Parent Summit	\$ 1,000.00
Dougherty & Dougherty Architects	Rialto Unified School District/ Food for Parent Summit	\$ 2,000.00
Target Corporation	Myers Elementary School/ Instructional Materials and Supplies	\$ 2,000.00
Lifetouch	Myers Elementary School/ Instructional Materials and Supplies	\$ 627.95

NON-MONETARY DONATIONS

Adopt a School Sunrise      Laminator and Wheelchair for  
Trapp Elementary School

It is recommended that the Board of Education accept the listed donations from Fagen, Friedman & Fulfrost, Dougherty & Dougherty Architects, Target Corporation, Lifetouch, and Adopt a School Sunrise, and request that a letter of appreciation be sent to the donors.

District Summary	
Monetary Donations – November 18, 2015	\$ 5,627.95
Donations – Fiscal Year-To-Date	\$ 16,611.14

**Submitted by:** Mohammad Z. Islam

**Reviewed by and Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. H 2.1)

## SURPLUS EQUIPMENT AND MISCELLANEOUS ITEMS

November 18, 2015

Quantity	Description	Quantity	Description
1534	CPU	9	Laptop
1512	Monitor	2	Electric Pencil Sharpener
3	Bookshelf	2	Elmo Projector
5	File Cabinet	3	Printer
12	LCD Projector	7	Sewing Machine (industrial)
6	Rolling Cabinet	2	Phone
2	VHS / VCR	4	Stitcher (Bernina)
4	Scanner	12	Server
4	T.V.	2	DVR
4	Teacher Desk	10	Miscellaneous Table
1	Foam Core Glue Feeder	1	Copier (Ricoh)
1	Envelope Feeder	1	Paper Cutter (Challenge)

It is recommended that the Board of Education declare the specified surplus equipment and miscellaneous items as obsolete and not-serviceable for school use, and authorize the Superintendent/designee to sell or dispose of these items as specified in the Education Code Sections 17545 and 17546.

**Submitted by:** Daniel Distrola

**Reviewed by:** Mohammad Z. Islam

**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. H 3.1)

**PARTICIPATION AT PATHFINDER OUTDOOR SCIENCE SCHOOL  
KORDYAK ELEMENTARY**

November 18, 2015

Kordyak Elementary School requests approval from the Board of Education for approximately one hundred (100) fifth grade students, six (6) staff members, and not to exceed twenty (20) parent chaperones (upon verification of fingerprint clearance), to attend an outdoor education camp at Pathfinder Outdoor Science School, Mountain Center, California, on April 27 through April 29, 2016.

Pathfinder Outdoor Science School is a fully staffed outdoor school that offers a broad selection of academic and recreational courses. Kordyak staff will design the camp program with Pathfinder instructors to best meet our students' needs. Supervision, at a ratio of one (1) adult to ten (10) students, is provided.

The cost will be \$165.50 per student, no cost for staff and 10 chaperones; each additional chaperone will pay \$99.00 toward their fees, with ASB to pay any additional cost. The cost includes two (2) nights lodging, six (6) meals, transportation, camp supervision, instructors, and camp T-Shirts for students. The total cost of the program for students will be approximately \$16,550.00, to be paid by school fund raisers, donations, and student incentive funds.

It is recommended that the Board of Education approve the participation of approximately one hundred (100) Kordyak Elementary School fifth (5<sup>th</sup>) grade students, six (6) staff members, and not to exceed twenty (20) parent chaperones (upon verification of fingerprint clearance), to attend an outdoor education camp at Pathfinder Outdoor Science School, Mountain Center, California, April 27 through April 29, 2016, at a cost of approximately \$16,550.00 for students, staff, and 10 chaperones, to be paid by school fund raisers and donations.

**Submitted by:** Chantal Anderson  
**Reviewed by:** Jasmin Valenzuela  
**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. H 4.1)

**AGREEMENT WITH  
BEHAVIORAL AUTISM THERAPIES, LLC**

November 18, 2015

The Special Education Department requests the Board of Education ratify an agreement with Behavioral Autism Therapies, LLC to provide an Applied Behavior Analyst Aide to assist a current student who is attending an non-public school in Rialto, California. The Individual Education Program (IEP) approved the services for the 2015-2016 school year.

It is recommended that the Board of Education ratify an agreement with Behavioral Autism Therapies, LLC, to provide an Applied Behavior Analyst Aide to assist a current student attending a non-public school in Rialto, California, effective November 12, 2015 to June 30, 2016, at a cost not to exceed \$43,000.00, to be paid from Special Education Funds.

**Submitted by:** Erika Johnson

**Reviewed by:** Edward D'Souza, Ph.D.

**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. H 5.1)

**APPROVAL TO PURCHASE  
INFORMATION TECHNOLOGY GOODS AND SERVICES  
PURSUANT TO PUBLIC CONTRACT CODE 20118**

November 18, 2015

Pursuant to Public Contract Code 20118, authorization of the Board of Education is required to purchase from the following contracts which will allow the District to purchase equipment, software, peripherals and related services for the Fiscal Year 2015-2016 without going out to formal bid, thereby taking advantage of the same terms and conditions of the contract and its competitive pricing structure.

California Multiple Awards  
Schedules (CMAS)

Contract No. 3-15-70-0876AM  
Vector Resources, Inc., for the  
Purchase of Information Technology  
Goods and Services

California Multiple Awards  
Schedules (CMAS)

Contract No. 3-15-70-2486E  
SIGMANet, Inc., for the  
Purchase of Information Technology  
Goods and Services

California Multiple Awards  
Schedules (CMAS)

Contract No. 3-15-70-2486F  
SIGMANet, Inc., for the  
Purchase of Information Technology  
Goods and Services

It is recommended that the Board of Education approve the use of the California Multiple Awards Schedules (CMAS) Contract No. 3-15-70-0876AM, Contract No. 3-15-70-2486E and Contract No. 3-15-70-2486F for the Fiscal Year 2015-2016, pursuant to Public Contract Code 20118, to be paid from the General Fund.

**Submitted by:** Daniel Distrola

**Reviewed by:** Mohammad Z. Islam

**Presented for Board Action:** Cuauhtémoc Avila, Ed. D.

(Ref. H 6.1)

**APPROVAL TO PURCHASE  
MOTOROLA COMMUNICATION EQUIPMENT AND SERVICES**

November 18, 2015

Pursuant to Public Contract Code 20118, authorization of the Board of Education is required to purchase from the following contract which will allow the District to purchase Motorola communication equipment and related services for the 2015-2016 fiscal year without going out to formal bid, thereby taking advantage of the same terms and conditions of the contract and its competitive pricing structure.

County of Los Angeles

Contract No. MA-IS-1240419-2  
Purchase of Motorola Communication  
Equipment and Services

It is recommended the Board of Education approve the use of the County of Los Angeles Contract No. MA-IS-1240419-2 for the Fiscal Year 2015-2016, pursuant to Public Contract Code 20118, to purchase two-way radios and related equipment District-wide, to be paid from the General Fund.

**Submitted by:** Daniel Distrola

**Reviewed by:** Mohammad Z. Islam

**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. H 7.1)



**AGREEMENT WITH  
SCHOOL PLANNING SERVICES, INC.**

November 18, 2015

The State Allocation Board (SAB) authorizes school districts to collect the statutory school fees for residential development and commercial/industrial development, if justified and supported by law. Every two years, the SAB adjusts and adopts the statutory school fees. Per Government Code 66001, the District shall prepare an analysis with necessary information to justify the imposition of statutory school fees, also called Level 1 Fees, by the District within its boundaries.

School Planning Services, Inc., which has prepared various school fee studies for the District in the past ten years, is recommended to prepare the "Developer Fee Justification and Impact Analysis" in accordance with the above cited legislation.

It is recommended that the Board of Education approve an agreement with School Planning Services, Inc., to provide a "Developer Fee Justification and Impact Analysis" concerning the collection of statutory school fees. The total fee is not-to-exceed \$11,140.00 to be paid from Developer Fee Funds (Fund 25).

**Submitted by:** Iris Chu

**Reviewed by:** Mohammad Z. Islam

**Presented For Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref H 8.1)

**AGREEMENT WITH  
DESIGN WEST ENGINEERING, INC.**

November 18, 2015

The Facilities Planning Department requests the Board of Education approve an agreement with Design West Engineering, Inc., for the Eisenhower High School Performing Arts Theater project in order to meet the requirements of Title 24 Commissioning. A commissioning consultant's responsibility is to verify and ensure that the mechanical, plumbing, electrical systems, and energy performance of the entire building are designed, constructed and calibrated to operate as intended.

Design West Engineering, Inc., is in the pool of engineers which the Board approved for the Measure Y project on April 22, 2015. They have been the consulting engineers for various District projects in the past ten years. Design West Engineering, Inc., proposes to serve the project as Commissioning Authority (CxA) for the project. The primary role of the CxA is to develop and coordinate for the building systems, the execution of a testing plan, and observe and document performance. Design West Engineering, Inc., will verify and document that specified systems are functioning in accordance with the Design Intent and in accordance with the Contract Documents.

It is recommended that the Board of Education approve an agreement with Design West Engineering, Inc., to provide Title 24 Commissioning services for the Eisenhower High School Performing Arts Theater project. The total fee is not-to-exceed \$13,500.00 to be paid from Measure Y Series C Funds (Fund 21).

**Submitted by:** Iris Chu

**Reviewed by:** Mohammad Z. Islam

**Presented For Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. H 9.1)

**AMENDMENT NO. 1  
TO AGREEMENT WITH PCH ARCHITECTS LLP**

November 18, 2015

On September 10, 2014, the Board of Education approved an agreement with PCH Architects LLP to provide architectural services for the Parking Lot and Drainage Revision project located at the Cesar Chavez/Dolores Huerta Center for Education.

The project will be implemented in two phases. Phase one will be the improvement of the site drainage system to mitigate potential flood damages. It is designed for 10-year flood control. Phase two will be the expansion of the parking lot for adequate parking to be used by students and staff and to accommodate District-wide meetings held at the Center.

The original architectural contract with PCH Architects LLP will expire on December 31, 2015. In order to complete the project, it is necessary to extend the architectural contract for an additional two (2) years.

It is recommended that the Board of Education approve Amendment No. 1 to the Agreement with PCH Architects LLP, to extend the contract term of the Parking Lot and Drainage Revision Project located at the Cesar Chavez/Dolores Huerta Center for Education from January 1, 2016 to December 31, 2017. All other terms of the agreement will remain unchanged. The total fees will be paid from RDA Funds.

**Submitted by:** Iris Chu

**Reviewed by:** Mohammad Z. Islam

**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. H 10.1)

**AGREEMENT WITH  
ECS IMAGING, INC.**

November 18, 2015

The Student Services Department requests approval from the Board of Education to enter into an agreement with ECS Imaging, Inc., for the archiving of permanent student records.

All school districts are required to maintain and secure "Mandatory Permanent Pupil Records", indefinitely or an exact copy thereof for every pupil who was enrolled in a school within said district. This is required by Title 5, California Code of Regulations, Section 434. Currently, all student records in the District are maintained, filed and stored as the original paper documents. California Education Code 49076 permits a school district to contract a consultant to assist in the process in converting student records into a paperless/digital system. After scanning, the District can destroy the paper records.

Services to be provided by ECS Imaging, Inc., will include picking up purged and prepped "Mandatory Permanent Pupil Records," scanning, indexing, and importing them into a Laserfiche system, and returning the paper document with an included backup DVD containing scanned student records. The Mandatory Permanent Pupil Records that will be scanned, indexed, and imported into Laserfiche will be for students with a birth date of 1990 and earlier. When the paper documents are returned they will be destroyed.

The cost for this service from ECS Imaging, Inc., is \$38,485.80 for the 2015-2016 school year. This cost reflects the back log of student records that need to be scanned which will bring the District into compliance with Title 5, California Code of Regulations, Section 434.

It is recommended that the Board of Education approve an agreement with ECS Imaging, Inc., to provide the archiving of permanent students records into a Laserfiche system at a cost not to exceed \$38,485.80 for the 2015-2016 school year, to be paid from the General Fund.

**Submitted by:** Leonard Buckner  
**Reviewed by:** Mohammad Z. Islam  
**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. H 11.1)

**RATIFY AGREEMENT WITH  
H.B.I. INSPECTIONS**

November 18, 2015

As a requirement of the Division of the State Architect (DSA), an Inspector of Record (IOR) must be contracted to review the plans/specifications and oversee construction of public school buildings. The IOR must verify that the plans, specifications, and actual construction are in compliance with the DSA-approved construction plans, requirements, and standards for Structural Safety, Fire/Life Safety, and Access Compliance.

On July 15, 2015, the Rialto Unified School Board of Education (Board) approved an agreement with H.B.I. Inspections for the Eisenhower High School Pylon Sign Project. The agreement expired on October 27, 2015. Due to a revised construction schedule, the project will not be completed until December of 2015. H.B.I. Inspections will continue to serve the project as DSA inspector until the completion of the project in a new agreement with a term ending on June 30, 2016. The extended time will allow the inspector to complete the DSA process in the closing out of the project. All other terms and conditions of the original agreement remain unchanged, and the total fee for the project will not exceed the original amount of \$19,580.00 approved on July 15, 2015.

It is recommended that the Board of Education ratify an agreement with H.B.I. Inspections as the Inspector of Record to continue to provide Division of the State Architect inspection services for the Eisenhower High School Pylon Sign Project in an amount not to exceed \$4,950.00, effective October 28, 2015 through June 30, 2016, to be paid from Measure Y Series C Funds (Fund 21).

**Submitted by:** Iris Chu

**Reviewed by:** Mohammad Z. Islam

**Presented For Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. H 12.1)

## AGREEMENT WITH KENNON MITCHELL EDUCATION SOLUTIONS, LLC

November 18, 2015

Consultant services are needed for technical assistance and executive coaching to support the establishment of a broad-based committee comprised of District staff and key leaders from the African American and Latino community. Key objectives for the committee are as follows:

1. Create a culture of collaboration and planning between educators and community stakeholders for the purpose of serving as a key advisory committee in the development of action plans focused on the achievement of at-risk sub-groups of students (African American and English Language Learner students).
2. Represent the District in the San Bernardino County Superintendent of School's county-wide implementation of the *Task Force Study Model* focused on African American student achievement.

The *Task Force Study Model* is a mechanism to identify best practice classroom pedagogy; perspectives from teachers, students, and parents; and promising practices related to the performance of racial or programmatic sub-groups of students. Through an intensive study rooted in *appreciative inquiry practices*, Task Force participants examine key elements related to the performance of targeted sub-groups of students, and subsequently use the findings to create frameworks for effective practice. The *Task Force Study Model* employs the following study teams to accomplish this task:

- Academic and Behavioral Key Performance Measures
- Classroom Instruction
- Perspectives of Students and Parents
- Promising School and Community Practice

It is recommended that the Board of Education approve an agreement with Kennon Mitchell Education Solutions, LLC, *dba Kennon Mitchell*, to provide consultant services for technical assistance and executive coaching to support the establishment of a broad-based committee comprised of District staff and key leaders from the African American and Latino community from December 1, 2015 through March 1, 2016, for 40 on-site, on-line (Webinar), or off-site consultation hours at \$250.00 per hour, with a payment schedule of \$2,500.00 for each month, for a not-to-exceed amount of \$10,000.00, to be paid from the General Fund.

**Submitted by and Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. H 13.1)



**NOTICE OF COMPLETION  
NUWAY, INC.**

November 18, 2015

Representatives from the Facilities Planning and Maintenance & Operations Departments, NTD Architects, and Ledesma & Meyer Construction Co., Inc., completed the final walk-through of the work completed by NuWay, Inc., for all work required with the construction of Category No. 5 for the J.P. Kelley Elementary School and Kucera Middle School Classroom Addition Project.

The Notice of Completion, when filed with the County Recorder, will begin a thirty-five (35) day period for Stop Notice filing after which our final payment to the contractor may be released.

It is recommended that the Board of Education accept the work completed on October 22, 2015, by NuWay, Inc., for all work required in connection with the J.P. Kelley Elementary School and Kucera Middle School Classroom Addition Project and authorize District personnel to file a Notice of Completion with the San Bernardino County Recorder.

**Submitted by:** Iris Chu

**Reviewed by:** Mohammad Z. Islam

**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. I 1.1)



**NOTICE OF COMPLETION  
FRANKLIN MECHANICAL SYSTEMS, INC.**

November 18, 2015

Representatives from the Facilities Planning and Maintenance & Operations Departments, NTD Architects, and Ledesma and Meyer Construction Company, Inc., completed the final walk-through of the work completed by Franklin Mechanical Systems, Inc. for all work required in connection with Category No. 21, Kelley Elementary and Kucera Middle School Classroom Addition Projects.

The Notice of Completion, when filed with the County Recorder, will begin a thirty-five (35) day period for Stop Notice filing after which our final payment to the contractor may be released.

It is recommended that the Board of Education accept the work completed on October 22, 2015, by Franklin Mechanical System, Inc., for all work required in connection with the Kelley Elementary and Kucera Middle School Classroom Additions Project and authorize District personnel to file a Notice of Completion with the San Bernardino County Recorder.

**Submitted by:** Iris Chu

**Reviewed by:** Mohammad Z. Islam

**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. I 2.1)

**NOTICE OF COMPLETION  
INLAND PACIFIC TILE, INC.**

November 18, 2015

Representatives from the Facilities Planning and Maintenance & Operations Departments, NTD Architects, and Ledesma and Meyer Construction Company, Inc., completed the final walk-through of the work completed by Inland Pacific Tile, Inc., for all work required in connection with Category No. 14, Kelley Elementary and Kucera Middle School Classroom Addition Projects.

The Notice of Completion, when filed with the County Recorder, will begin a thirty-five (35) day period for Stop Notice filing after which our final payment to the contractor may be released.

It is recommended that the Board of Education accept the work completed on October 22, 2015, by Inland Pacific Tile, Inc., for all work required in connection with the Kelley Elementary and Kucera Middle School Classroom Additions Project and authorize District personnel to file a Notice of Completion with the San Bernardino County Recorder.

**Submitted by:** Iris Chu

**Reviewed by:** Mohammad Z. Islam

**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. I 3.1)

**J PERSONNEL SERVICES CONSENT**

**BACKGROUND/CRIMINAL HISTORY CHECKS HAVE BEEN COMPLETED, AS PER LAW, ON ALL INDIVIDUALS RECOMMENDED FOR EMPLOYMENT.**

**CHILD DEVELOPMENT APPRENTICES**

Brown, Melissa	Kelley Preschool	10/29/2015	\$9.00 per hour
Gaitan-Alvarez, Ana	Preston #2 Preschool	11/04/2015	\$9.00 per hour
Maravillas, Carolina	Morris Preschool	10/15/2015	\$9.00 per hour

**SUBSTITUTE NOON DUTY AIDES**

Alexander, Lakeija	Werner Elementary	10/19/2015	\$9.00 per hour
Cunningham, Theresia	Hughbanks Elementary	10/30/2015	\$9.00 per hour
Magallon, Yesenia	Hughbanks Elementary	10/16/2015	\$9.00 per hour
Medina, Ledvia	Eisenhower High	11/09/2015	\$9.00 per hour
Rodriguez, Cuca	Boyd Elementary	10/16/2015	\$9.00 per hour
Vazquez, Carmen	Morgan Elementary	10/28/2015	\$9.00 per hour

**WORKABILITY**

Black, Fazier	Walgreens/Rialto	10/23/2015	\$7.65 per hour
Brinton, Heather	CVS Pharmacy	10/28/2015	\$7.65 per hour
Fierro, Samantha	Walgreens/Rialto	10/14/2015	\$7.65 per hour
Gallardo-Vargas, Marlon	Petco/Fontana	11/04/2015	\$7.65 per hour
Garner, Jordan	Walgreens/Rialto	10/28/2015	\$7.65 per hour
Jimenez, Crystal	La Petite Academy	10/27/2015	\$7.65 per hour
Larew, Elijah	Walgreens/Rialto	11/02/2015	\$7.65 per hour
Mora Palomares, Luis	Fallas Stores	10/15/2015	\$7.65 per hour
Orozco, Jesus	CVS Pharmacy	11/04/2015	\$7.65 per hour
Palma, Christopher	Walgreens/Rialto	10/16/2015	\$7.65 per hour
Scott, Jordane	Petco/Fontana	10/16/2015	\$7.65 per hour
Villa, Rosa	CVS Pharmacy	10/28/2015	\$7.65 per hour

**WORKABILITY – Returning Students**

Aviles Cruz, Deisi	Fallas Stores	10/28/2015	\$9.00 per hour
Fregoso, Alan	Walgreens/Rialto	10/23/2015	\$9.00 per hour
Hurtado, Bryan	Fallas Stores	10/15/2015	\$9.00 per hour
Johnson, Tyler	Fallas, Stores	10/28/2015	\$9.00 per hour
Lopez, Roberto	Warehouse Shoe Sales	11/02/2015	\$9.00 per hour
Morales, Brenda	Fallas Stores	10/15/2015	\$9.00 per hour
Somers, Connie	La Petite Academy	11/04/2015	\$9.00 per hour

**NON-CERTIFICATED COACHES**

A search of the certificated staff of the Rialto Unified School District has failed to fulfill the District's coaching needs. Pursuant to the Title 5 California Code of Regulations, Section 5531, this is to certify that the following non-certificated coaches employed by the Rialto Unified School District are competent in first aid and emergency procedures as related to coaching techniques in the sports to which they are assigned:

Carter High School

Baptista, Sater	Frosh Assistant, Boys' Soccer	2015/2016	\$2,649.00
Casas, Erik	Varsity Assistant, Boys' Soccer	2015/2016	\$2,736.00
Chavez, Steven	Varsity Head, Girls' Wrestling	2015/2016	\$4,212.00

PERSONNEL REPORT NO. 1143  
 CLASSIFIED EXEMPT EMPLOYEES  
 November 18, 2015

**NON-CERTIFICATED COACHES** - continued

Carter High School

Daniels, Bradford Bryon	JV Head, Boys' Basketball	2015/2016	\$3,387.00
Edwards, Edgar	Varsity Head, Girls' Waterpolo	2015/2016	\$3,387.00
Fincher, Kory	JV Head, Boys' Soccer	2015/2016	\$3,040.00
Hardesty, Saban	Girls' Basketball	2015/2016	Volunteer
Lindo, Steven	Frosh Head, Girls' Wrestling	2015/2016	\$3,387.00
Navarro, Helio	Frosh Assistant, Boys' Soccer	2015/2016	\$2,649.00
Nolasco, David	Frosh Assistant, Baseball	2015/2016	\$2,649.00
Postmayr, Jeffrey	Varsity Head, Boys' Basketball	2015/2016	\$4,212.00
Shields, Schaun	JV Head, Girls' Soccer	2015/2016	\$3,040.00
Tapia, Oscar	Varsity Head, Softball	2015/2016	\$3,951.00
Tometich, Thomas	Varsity Assistant, Girls' Waterpolo	2015/2016	\$2,779.00

Eisenhower High School

Carreno, Martin	Varsity Assistant, Girls' Soccer	2015/2016	\$2,736.00
Cortez, Jessica	Frosh Assistant, Girls' Soccer	2015/2016	\$2,649.00
Escamilla, Juan	Varsity Head, Boys' Wrestling	2015/2016	\$4,212.00
Gary, Avery	Frosh Head, Girls' Basketball	2015/2016	\$3,387.00
Garza, Angelina	Frosh Head, Girls' Soccer	2015/2016	\$3,040.00
Jimmerson, Dana	Varsity Assistant, Boys' Basketball	2015/2016	\$2,953.00
Monge-Miranda, Omar	JV Head, Boys' Soccer	2015/2016	\$3,040.00
Pagkaliwangan, Teddy	Varsity Head, Girls' Wrestling	2015/2016	\$4,212.00
Quintanilla, Janeena	Frosh Head, Girls' Wrestling	2015/2016	\$3,387.00
Sparks, Austin	Varsity Head, Girls' Waterpolo	2015/2016	\$3,387.00
Torres, Erick	JV Head, Boys' Wrestling	2015/2016	\$3,387.00

Rialto High School

Arjon, Fernando	Frosh Head, Boys' Soccer	2015/2016	\$3,040.00
Barraza, Steven	JV Head, Girls' Wrestling	2015/2016	\$3,387.00
De la Cruz, Marissa	Frosh Assistant, Girls' Soccer	2015/2016	\$2,649.00
Mitchell, Robert	Varsity Head, Boys' Wrestling	2015/2016	\$4,212.00
Muntain, Roger	Wrestling	2015/2016	Volunteer
Russell, LaShawn	Frosh Head, Girls' Basketball	2015/2016	\$3,387.00
Valiente, Bryan	Varsity Assistant, Boys' Soccer	2015/2016	\$2,736.00

**Submitted By:** Rhonda Kramer  
**Approved By:** Tom Haldorsen  
**Presented For Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. J 1.2)

PERSONNEL REPORT NO. 1143  
 CLASSIFIED EMPLOYEES  
 November 18, 2015

**PROMOTIONS**

Aguayo, Jennifer	To: Instructional Assistant III - SE (SED/MH/AUTISM) Kucera Middle School	10/28/2015	To: 29-3	\$17.51 per hour (3.5 hours, 203 days)
	From: Instructional Assistant II – SE (RSP/SDC) Rialto High School		From: 26-3	\$16.24 per hour (3 hours, 203 days)
Aguilar, Alma (Repl. O. Orosco)	To: Nutrition Service Worker III Frisbie Middle School	11/02/2015	To: 33-2	\$18.44 per hour (8 hours, 205 days)
	From: Nutrition Service Worker II Nutrition Services		From: 25-5	\$17.51 per hour (8 hours, 217 days)
Avina, Jacquelyn (Repl. C. Ruiz)	To: Instructional Assistant III - SE (SED/MH/AUTISM) Kucera Middle School	10/14/2015	To: 29-2	\$16.67 per hour (3.5 hours, 203 days)
	From: Instructional Assistant II – SE (RSP/SDC) Dunn Elementary School		From: 26-2	\$15.47 per hour (3 hours, 203 days)
Casas, Julianne (Repl. D. Hollis)	To: Instructional Assistant III - SE (SED/MH/AUTISM) Rialto Middle School	10/14/2015	To: 29-2	\$16.67 per hour (3 hours, 203 days)
	From: Instructional Assistant II – SE (RSP/SDC) Myers Elementary School		From: 26-2	\$15.47 per hour (3 hours, 203 days)
Garcia III, Tony (Repl. P. McNay)	To: Campus Security Officer II** Educational Safety/Security	10/26/2015	To: 39-5	\$24.70 per hour (10 hours, 12 months)
	From: Campus Security Officer I Eisenhower High School		From: 36-5	\$22.91 per hour (8 hours, 212 days)
Gomez, Paulina (Repl. T. Luna)	To: Instructional Assistant III - SE (SED/MH/AUTISM) Carter High School	10/19/2015	To: 29-4	\$18.44 per hour (3.5 hours, 203 days)
	From: Instructional Assistant II – SE (RSP/SDC) Carter High School		From: 26-4	\$17.08 per hour (3.5 hours, 203 days)

**EMPLOYMENT**

Alcaraz, Luz (Repl. A. Stewart-Irving)	Bus Driver Transportation	11/19/2015	34-1	\$17.91 per hour (4 hours, 203 days)
Alvarez, Marlene (Repl. N. Serrato)	Instructional Assistant II – SE (RSP/SDC) Rialto High School	11/04/2015	26-1	\$14.66 per hour (3 hours, 203 days)
Boggs, Donavon (Repl. B. Huerth)	Grounds Maintenance Worker I Maintenance & Operations	11/19/2015	32-1	\$17.08 per hour (8 hours, 12 months)
Fernandez, Omar (Repl. P. Maldonado)	Grounds Maintenance Worker I Maintenance & Operations	11/19/2015	32-1	\$17.08 per hour (8 hours, 12 months)

PERSONNEL REPORT NO. 1143  
 CLASSIFIED EMPLOYEES  
 November 18, 2015

**EMPLOYMENT** - continued

Flaherty, Frank (Repl. B. Ramirez)	Instructional Assistant II - SE (RSP/SDC) Garcia Elementary School	10/28/2015	26-1	\$14.66 per hour (3 hours, 203 days)
Flores, Connie (Repl. L. Valadez)	Nutrition Service Worker I Kolb Middle School	10/19/2015	19-1	\$12.39 per hour (2.5 hours, 203 days)
House Jr., Kenneth (Repl. J. Ponce)	Library/Media Technician I Garcia Elementary School	11/19/2015	31-1	\$16.67 per hour (7 hours, 237 days)
Lopez, Katrina (Repl. E. Sida)	Instructional Assistant II - SE (RSP/SDC) Jehue Middle School	11/03/2015	26-1	\$14.66 per hour (3 hours, 203 days)
Loya, Annamarie (Repl. V. Borrego)	Categorical Project Clerk Morris/Kelley Elementary Schools	11/19/2015	32-1	\$17.08 per hour (6 hours, 227 days)
Mann, Rosemary (Repl. B. Najera)	Library/Media Technician I Dunn Elementary School	11/19/2015	31-1	\$16.67 per hour (7 hours, 237 days)
Mercado, Jessica (Repl. J. Werner)	Instructional Assistant II - SE (RSP/SDC) Jehue Middle School	10/26/2015	26-1	\$14.66 per hour (3 hours, 203 days)
Ochoa Ramirez, Rachel (Repl. T. Bermudez)	Instructional Assistant II - SE (RSP/SDC) Eisenhower High School	10/28/2015	26-1	\$14.66 per hour (3 hours, 203 days)
Reynoso, Suzanne	Instructional Assistant II - SE (RSP/SDC) Carter High School	11/09/2015	26-1	\$14.66 per hour (3 hours, 203 days)
Rodriguez, Ilene (Repl. L. Castillo Rivera)	Instructional Assistant II - SE (RSP/SDC) Kolb Middle School	11/09/2015	26-1	\$14.66 per hour (3 hours, 203 days)
Romero, Joe (Repl. R. Fulcher)	Air Conditioning/Heating/ Ventilation Technician Nutrition Services	10/26/2015	44-3	\$25.28 per hour (8 hours, 12 months)
Santos, Paola (Repl. E. Morse)	Categorical Project Clerk Frisbie Middle School	11/19/2015	32-1	\$17.08 per hour (6 hours, 217 days)
Serrano, Delia (Repl. S. Alcalá)	Child Development Instructional Assistant Rocking Horse Preschool	11/02/2015	26-1	\$14.66 per hour (3.5 hours, 203 days)
Villegas, Daisy (Repl. K. Altamirano)	Instructional Assistant II - SE (RSP/SDC) Carter High School	11/02/2015	26-1	\$14.66 per hour (3 hours, 203 days)

PERSONNEL REPORT NO. 1143  
 CLASSIFIED EMPLOYEES  
 November 18, 2015

**RE-EMPLOYMENT**

Perez, Adriana (Repl. J. Keehmer)	Categorical Project Clerk Fitzgerald/Kordyak Elementary Schools	11/19/2015	32-1 \$17.08 per hour (6 hours, 227 days)
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**RETIREMENT**

Barnes, Jan	Account Clerk II Eisenhower High School	12/12/2015
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Furfari, Pat	Instructional Assistant III - SE (SED/MH/AUTISM) Frisbie Middle School	11/01/2015
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**RESIGNATION**

Coleman, Jessica	Child Development Instructional Assistant Kordyak Preschool	11/06/2015
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Gallo, Kimberly	Instructional Assistant II – SE (RSP/SDC) Jehue Middle School	10/29/2015
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Garcia, Sarai	Intructional Assistant II/B.B. Frisbie Middle School	01/11/2016
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Lange, Kristin	Instructional Assistant II – SE (RSP/SDC) Hughbanks Elementary School	08/14/2015
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Lopez-Rubio, Maricela	Special Education Child Dev. Instructional Assist. Bemis Elementary School	10/12/2015
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Ortiz, Oneida	Nutrition Service Worker I Nutrition Services	10/26/2015
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Owens Alexander, Marissa	Instructional Assistant II – SE (RSP/SDC) Carter High School	11/12/2015
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Ponce, Jessica	Library/Media Technician I Garcia Elementary School	11/10/2015
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Telley, Ovie	Campus Security Officer I Milor High School	11/27/2015
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Vasquez, Samuel	Instructional Assistant II – SE (RSP/SDC) Carter High School	11/06/2015
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Washington, Taylor	Instructional Assistant II – SE (RSP/SDC) Frisbie Middle School	11/05/2015
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PERSONNEL REPORT NO. 1143  
 CLASSIFIED EMPLOYEES  
 November 18, 2015

**SHORT TERM ASSIGNMENT** (not to exceed 40 hours per week)

Clerical Support	Special Education	11/19/2015 - 05/19/2016	29-1	\$15.84 per hour
Clerical Support	Special Education	11/19/2015 - 05/19/2016	29-1	\$15.84 per hour
Clerical Support	Special Education	11/19/2015 - 05/19/2016	29-1	\$15.84 per hour

**SUBSTITUTES**

Almaraz, Emmylou	Instructional Assistant	11/03/2015	26-1	\$14.66 per hour
Griffin, Diana	Instructional Assistant	10/21/2015	26-1	\$14.66 per hour
Gonzalez, Melissa	Instructional Assistant	10/19/2015	26-1	\$14.66 per hour
Martinez, Sonia	Instructional Assistant	10/19/2015	26-1	\$14.66 per hour
Salazar, Jimmy	Custodian I	10/12/2015	32-1	\$17.08 per hour
Tapia, Kyle	Campus Security Officer I	11/05/2015	36-1	\$18.83 per hour
Temple, Kathleen	Clerk Typist I	10/26/2015	29-1	\$15.84 per hour

**ADDITION OF BILINGUAL STIPEND\***

Vargas, Maria	To: Clerk Typist II *	7/28/2015	To: 32-4	\$19.77 per hour (8 hours, 237 days)
	From: Bemis/Werner Elementary Schools		From: 31-4	\$19.32 per hour (8 hours, 237 days)
	From: Clerk Typist II			
	From: Bemis/Werner Elementary Schools			

**VOLUNTARY DEMOTION**

Sehsah, Nancy	To: Career Center Technician	11/19/2015	To: 34-5	\$21.83 per hour (8 hours, 217 days)
	From: Eisenhower High		From: 37-5	\$23.52 per hour (8 hours, 271 days)
	From: Attendance Specialist			
	From: Eisenhower High			

**VOLUNTARY INCREASE IN WORK HOURS**

Delgado, Jennifer	To: Instructional Assistant III – SE (SED/MH/AUTISM)	11/02/2015	To: 29-1	\$15.84 per hour (3.5 hours, 203 days)
	From: Trapp Elementary School			
	From: Instructional Assistant III – SE (SED/MH/AUTISM)		From: 29-1	\$15.84 per hour (3 hours, 203 days)
	From: Trapp Elementary School			
Espinoza, Evelyne	To: Instructional Assistant III – SE (SED/MH/AUTISM)	10/21/2015	To: 29-2	\$16.67 per hour (6 hours, 203 days)
	From: Dunn Elementary School			
	From: Instructional Assistant III – SE (SED/MH/AUTISM)		From: 29-2	\$16.67 per hour (3 hours, 203 days)
	From: Dunn Elementary School			

**VOLUNTARY INCREASE IN WORK HOURS**

Gonzalez, Ana	To:	Instructional Assistant III – SE (SED/MH/AUTISM) Casey Elementary School	10/12/2015	To:	29-2	\$16.67 per hour (6 hours, 203 days)
	From:	Instructional Assistant III – SE (SED/MH/AUTISM) Casey Elementary School		From:	29-2	\$16.67 per hour (3.5 hours, 203 days)
Lima, Rosa	To:	Instructional Assistant III – SE (SED/MH/AUTISM) Kucera Middle School	11/02/2015	To:	29-5	\$19.32 per hour (7 hours, 203 days)
	From:	Instructional Assistant III – SE (SED/MH/AUTISM) Kucera Middle School		From:	29-5	\$19.32 per hour (6.5 hours, 203 days)
Mejia, Christina	To:	Instructional Assistant III – SE (SED/MH/AUTISM) Kucera Middle School	11/02/2015	To:	29-5	\$19.32 per hour (3.5 hours, 203 days)
	From:	Instructional Assistant III – SE (SED/MH/AUTISM) Kucera Middle School		From:	29-5	\$19.32 per hour (3 hours, 203 days)
Moreira, Kimberly	To:	Instructional Assistant III – SE (SED/MH/AUTISM) Trapp Elementary School	11/02/2015	To:	29-3	\$17.51 per hour (3.5 hours, 203 days)
	From:	Instructional Assistant III – SE (SED/MH/AUTISM) Trapp Elementary School		From:	29-3	\$17.51 per hour (3 hours, 203 days)

**VOLUNTARY DEMOTION AND REMOVAL OF NIGHT DIFFERENTIAL**

McNay, Patrick (Repl. J. Escamilla)	To:	Campus Security Officer I Rialto High School	10/26/2015	To:	36-5	\$22.91 per hour (8 hours, 212 days)
	From:	Campus Security Officer II** Educational Safety/Security		From:	39-5	\$24.70 per hour (10 hours, 12 months)

**REINSTATEMENT TO FORMER POSITION**

Leon-Gutierrez, Desiree (Repl. S. Luna)	To:	Instructional Assistant III-SE Rialto Middle School (SED/MH)	10/19/2015	To:	29-3	\$17.51 per hour (3 hours, 203 days)
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**CERTIFICATION OF ELIGIBILITY LIST – Avid Tutor**

Eligible: 11/19/2015  
 Expires: 05/19/2016

**CERTIFICATION OF ELIGIBILITY LIST – Career Center Technician**

Eligible: 11/19/2015  
 Expires: 05/19/2016

PERSONNEL REPORT NO. 1143  
CLASSIFIED EMPLOYEES  
November 18, 2015

**CERTIFICATION OF ELIGIBILITY LIST – Fiscal Services Supervisor**

Eligible: 11/19/2015  
Expires: 05/19/2016

**CERTIFICATION OF ELIGIBILITY LIST – Library/Media Technician I**

Eligible: 11/19/2015  
Expires: 05/19/2016

**CERTIFICATION OF ELIGIBILITY LIST – Nutrition Services Supervisor**

Eligible: 11/19/2015  
Expires: 05/19/2016

**CERTIFICATION OF ELIGIBILITY LIST – Nutrition Services Worker II**

Eligible: 11/19/2015  
Expires: 05/19/2016

**CERTIFICATION OF ELIGIBILITY LIST – Nutrition Services Worker III**

Eligible: 11/19/2015  
Expires: 05/19/2016

**CERTIFICATION OF ELIGIBILITY LIST – Secretary I**

Eligible: 11/19/2015  
Expires: 05/19/2016

\*Position reflects the equivalent to a one-Range increase for Bilingual/Biliterate skills

\*\*Position reflects the equivalent to a one-Range increase for night differential

\*\*\* Position reflects a \$50.00 monthly stipend for Confidential position

^ Position reflects the equivalent to a one-Range increase for special needs

**Submitted By:** Rhonda Kramer

**Approved By:** Tom Haldorsen

**Presented For Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. J 2.6)

**BACKGROUND/CRIMINAL HISTORY CHECKS HAVE BEEN COMPLETED, AS PER LAW, ON ALL INDIVIDUALS RECOMMENDED FOR EMPLOYMENT.**

**SUBSTITUTES** (To be used as needed at the appropriate rate per day, effective November 19, 2015 unless earlier date is indicated)

Agacer, Justinian	10/26/2015
Fernandez, Lorraine	11/09/2015
Gallo, Kimberly	10/30/2015
Gambino, Martin	10/19/2015
Garba, Brittaney	11/03/2015
Gonzalez, Leslie	10/01/2015
Gudino, Acela	10/27/2015
Gutierrez, Blanca	11/05/2015
Kezar, Barbara	10/19/2015
Lupercio, Mimi	10/26/2015
Moore, Robyne	10/19/2015
Perez, Rafael	10/19/2015
Parra, Angelica	10/19/2015
Robles-Mora, Lyanne	10/29/2015
Rodden, Andrea	10/19/2015
Rodriguez-Zavala, Mary	11/05/2015
Romero, Rogelio	11/06/2015
Seise, Sandra	10/20/2015
Sosa, Elizabeth	10/22/2015
Torres, Carmen	11/05/2015
Valdericeda, Pedro	10/20/2015
Viera, Amelia	11/03/2015
Withey, John	10/20/2015
Valdericeda, Pedro	10/20/2015

**EMPLOYMENT**

Cufuioti, Daniela	Secondary Teacher	10/19/2015	I-1	\$50,711.00 (184 days)
Fleming, Robyn	Resource Specialist	10/23/2015	I-1	\$50,711.00 (184 days)
Houle, Laurie	SDC Teacher	10/23/2015	IV-1	\$58,704.00 (184 days)
Smilden, Crystal	Speech Therapist	10/27/2015	I-1	\$55,782.00 (184 days)
Trujillo, David	SDC Teacher	11/09/2015	I-1	\$50,711.00 (184 days)

**PLACE ON THE 39-MONTH REEMPLOYMENT LIST**

Banks Bledsoe, Rachelle	Elementary Teacher	10/30/2015
DeZarn, Jenny	Elementary Teacher	10/09/2015

**RETIREMENT**

Letteer, Catherine	Elementary Teacher	01/11/2016
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**RESIGNATION**

Ruiz, Crystal Jane	SDC Teacher	12/01/2015
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**ADULT EDUCATION TEACHERS** – (For the 2015/2016 school year at the regular hourly rate of \$42.03)

Infante, Sergio

PERSONNEL REPORT NO. 1143  
 CERTIFICATED EMPLOYEES  
 November 18, 2015

**EXTRA DUTY COMPENSATION** – (Ratify AVID Coordinator who attended and chaperoned students to the 2015 College & Career Fair at Cal State University, San Bernardino on Saturday, October 17, 2015, at the hourly rate of \$42.03, not to exceed 7 hours and to be charged to General Fund)

Mims-Williams, Lydia

**EXTRA DUTY COMPENSATION** – (Teachers at Zupanic High School to work on WASC Self Study September 2015 through March 2016, at the hourly rate of \$42.03, not to exceed 7 hours and to be charged to WASC)

Cobb, Sandy  
 Mooney, Patrick

**EXTRA DUTY COMPENSATION**

Frisbie Middle School

Barbee, Rebecca	Co-Drama	2015/2016	\$825.00
Burchett, Michael	Co-Drama	2015/2016	\$825.00

Eisenhower High School

Davis, Jeremy	Speech/Debate	2015/2016	\$3,313.00
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Rialto High School

Petinaud-Tropez, Norma	Dance/Choreographer	2015/2016	\$3,213.00
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**HOME AND HOSPITAL TEACEHRS** – (To be used during the 2015/16 school year, as needed, at the regular hourly rate of \$42.03)

Bowman, Mary Ann

**EXTRA DUTY COMPENSATION** – (Teacher at Frisbie Middle School to provide Vietnamese translation services for parent-teacher conferences and meetings September 2015 through May 2016, at the hourly rate of \$42.03, not to 10 hours and to be charged to EL Programs)

Pham, Tina

**EXTRA DUTY COMPENSATION**

Kolb Middle School

Ortiz, Ulises	Football	2015/2016	\$434.00
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Carter High School

Campbell, Edward	Varsity Head, Girls' Basketball	2015/2016	\$4,212.00
Hampton, Joyce	Varsity Head, Girls' Tennis	2015/2016	\$3,213.00
Hoover, Clifton	Varsity Head, Girls' Soccer	2015/2016	\$3,734.00
Navarro, Dario	Varsity Head, Boys' Soccer	2015/2016	\$3,734.00

Eisenhower High Schools

Evans, William	Frosh Head, Boys' Soccer	2015/2016	\$3,040.00
Gonzalez, Luis	Varsity Head, Boys' Soccer	2015/2016	\$3,734.00
Hampton, Robert	Frosh Assistant, Boys' Basketball	2015/2016	\$2,649.00
Jackson, Eric	Frosh Head, Boys' Basketball	2015/2016	\$3,387.00
Jackson, Christopher	Varsity Head, Girls' Soccer	2015/2016	\$3,734.00

PERSONNEL REPORT NO. 1143  
CERTIFICATED EMPLOYEES  
November 18, 2015

**EXTRA DUTY COMPENSATION** - continued

Eisenhower High Schools

Jimmerson, Horacho	Varsity Head, Boys' Basketball	2015/2016	\$4,212.00
Lonctaux, Christopher	Varsity Assistant, Girls' Waterpolo	2015/2016	\$2,779.00

Rialto High School

Dalton, Gregory	Frosh Assistant, Girls' Basketball	2015/2016	\$2,649.00
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**Submitted By:** Aaron Rogers  
**Reviewed By:** Tom Haldorsen  
**Presented For Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. J 3.3)

**RESOLUTION # 15-16-25  
RIALTO UNIFIED SCHOOL DISTRICT**

**2015-2016**

**November 18, 2015**

Pursuant to Title V Section 80120(b), for the 2015/2016 school year, the Board of Education of the Rialto Unified School District authorizes the Associate Superintendent, Personnel Services, to employ or assign identified individuals additional time to complete the requirements for the credential that authorizes the service or to provide employing agencies time to fill the assignment with an individual who either holds an appropriate credential or qualifies under one of the available assignment options. This includes waivers to employ or assign identified individuals when the employing agency finds there is an insufficient number of certificated persons who meet the specified employment criteria for the position.

<u>NAME</u>	<u>SITE</u>	<u>CREDENTIAL TO BE WAIVED</u>	<u>ASSIGNMENT</u>
Smilden, Crystal	KEC	Speech-Language Pathology Services	Speech Therapist

I, Cuauhtémoc Avila, Ed.D., Secretary of the Governing Board of the Rialto Unified School District, hereby certify that the foregoing is a true and correct copy of a credential waiver request duly made, adopted and entered in the Board minutes of the Governing Board of the Rialto Unified School District of San Bernardino County on the 18<sup>th</sup> day of November, 2015.

Date: \_\_\_\_\_

\_\_\_\_\_  
Cuauhtémoc Avila, Ed.D.  
Secretary, Board of Education

**K DISCUSSION/ACTION ITEMS**



**PRECONSTRUCTION SERVICES AGREEMENT  
EISENHOWER HIGH SCHOOL HVAC EQUIPMENT UPGRADE PROJECT**

November 18, 2015

A portion of Measure Y funds provides for Master Plan improvements at Eisenhower High School. One of the Master Plan improvements includes Campus Wide Mechanical Upgrades.

The District has decided to use the conventional Design-Bid-Construction method in the delivery of the project. In order to ensure that the District is well prepared for this major undertaking which will impact the school campus for approximately 12 months, staff has consulted with the architect of the project and determined it is not only valuable but also necessary to retain an independent contractor who is familiar with the District for pre-construction services.

Neff Construction, Inc., is one of the construction management firms in the pool that the Board approved on April 22, 2015. The company has completed various projects at Eisenhower High School in the past three years. The proposal of Neff Construction for pre-construction services includes a constructibility review, a scheduling/phasing recommendation, pre-qualification services to meet the legal requirements and assistance in the bidding of the project, for a total fee not to exceed \$90,000.00.

It is recommended that the Board of Education approve a Pre-Construction Services Agreement with Neff Construction, Inc., for construction of new upgrades to the HVAC equipment for Eisenhower High School, not to exceed \$90,000.00 to be paid from Measure Y Series C Funds (Fund 21.)

**Submitted by:** Iris Chu

**Reviewed by:** Mohammad Z. Islam

**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. K 1.1)

**ADOPTION OF RESOLUTION NO. 15-16-26  
TO SUPPORT THE PROPOSED KINDERGARTEN  
THROUGH COMMUNITY COLLEGE PUBLIC EDUCATION  
FACILITIES BOND ACT OF 2016**

November 18, 2015

The State of California is out of school facility funds and cannot provide the State match for almost \$2 billion in projects. The proposed Kindergarten through Community College Public Education Facilities Bond Act of 2016 provides for renovation and upgrade of existing classrooms, construction of new classrooms to accommodate growth, and for career technical education facilities to provide job training to meet the trained workforce needs of California's employers.

The Kindergarten through Community College Public Education Facilities Bond Act of 2016 will not raise State taxes. Through the state matching funds program, the need for additional local property taxes for school facilities will be reduced.

It is recommended that the Board of Education adopt Resolution No. 15-16-26 to support the proposed Kindergarten through Community College Public Education Facilities Bond Act of 2016 which, if approved by the voter, can provide for facilities renovations and upgrades in the Rialto Unified School District.

**Submitted by:** Iris Chu

**Reviewed by:** Mohammad Z. Islam

**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. K 2.1)

**RESOLUTION NO. 15-16-26  
TO SUPPORT KINDERGARTEN THROUGH COMMUNITY COLLEGE PUBLIC  
EDUCATION FACILITIES BOND ACT OF 2016**

November 18, 2015

**WHEREAS**, the California Constitution finds public education is a State responsibility in Article IX Section 5; and

**WHEREAS**, Article 1 Section 28 states that public schools shall be safe, secure and peaceful; and

**WHEREAS**, the State has met its constitutional responsibilities since 1982 by providing consistent State bond resources through programs contained in Division 1, Part 10, Article 12 and Article 12.5 of the Education Code; and

**WHEREAS**, the State is out of school facility funds and cannot provide the State match for almost \$2 billion in projects filed under current law; and

**WHEREAS**, the Rialto Unified School District has \$16 million in facility need which may be partially funded by State bonds; and

**WHEREAS**, the Kindergarten through Community College Public Education Facilities Bond Act of 2016 provides for renovation and upgrade of existing classrooms, construction of new classrooms to accommodate growth, and for career technical education facilities to provide job training to meet the trained workforce needs of California's employers; and

**WHEREAS**, the California unemployment rate is greater than the national unemployment rate; and

**WHEREAS**, 13,000 middle class jobs are created for each \$1 billion in school facility infrastructure investment; and

**WHEREAS**, these jobs will be created throughout California and will include almost all building trades; and

**WHEREAS**, the new Local Control Funding Formula and Local Control Accountability Plan are intended to improve educational achievement for all students but do not provide dedicated facilities funding; and

**WHEREAS**, quality 21st Century school facilities designed for student needs of today and tomorrow enhance academic achievement and further the State's academic goals; and

(Ref. K 2.2)

**WHEREAS**, the Kindergarten through Community College Public Education Facilities Bond Act of 2016 will not raise State taxes; and

**WHEREAS**, the Kindergarten through Community College Public Education Facilities Bond Act of 2016 State matching funds will reduce the need for additional local property taxes for school facilities.

**NOW, THEREFORE BE IT RESOLVED**, that the Rialto Unified School District supports the Kindergarten through Community College Public Education Facilities Bond Act of 2016.

**APPROVED, PASSED, AND ADOPTED** this 18<sup>th</sup> day of November, 2015, by the Board of Education of the Rialto Unified School District of San Bernardino County by the following vote:

AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSENT: \_\_\_\_\_  
ABSTAINED: \_\_\_\_\_

I certify under penalty of perjury, the foregoing statements to be true and correct.

\_\_\_\_\_  
Edgar Montes, President  
Board of Education

\_\_\_\_\_  
Cuauhtémoc Avila, Ed.D., Secretary  
Board of Education

**ADOPTION OF RESOLUTION NO. 15-16-27  
ANNUAL DEVELOPER FEE REPORT - ANNUAL ACCOUNTING OF  
DEVELOPER FEES FOR THE FISCAL YEAR 2014-2015**

November 18, 2015

In accordance with Government Code Section 66006, the District has established and maintained a Capital Facilities Account. Government Code Section 66006(b)(1) requires that the District make available to the public within one hundred eighty (180) days after the last day of each fiscal year an Annual Developer Fee Report of the developer fees collected for residential, commercial and industrial development projects, which must be reviewed by the Board of Education at a regularly scheduled public meeting.

Our Annual Developer Fee Report has been made available to the public and the Board of Education. It contains the requisite information and proposed findings concerning collection and expenditure of Developer Fees related to School Facilities for new development within the District.

The Rialto Unified School District's Annual Developer Fee Report for fiscal year 2014/2015 is attached.

It is recommended that the Board of Education adopt Resolution No. 15-16-27, Annual Accounting of Developer Fees for the Fiscal Year 2014-2015, in compliance with Government Code Section 66006.

**Submitted by:** Iris Chu

**Reviewed by:** Mohammad Z. Islam

**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. K 3.1)

**RESOLUTION NO. 15-16-27  
RESOLUTION OF THE BOARD OF EDUCATION OF THE  
RIALTO UNIFIED SCHOOL DISTRICT REGARDING  
ANNUAL DEVELOPER FEE REPORT - ANNUAL ACCOUNTING OF  
DEVELOPER FEES FOR THE FISCAL YEAR 2014-2015**

November 18, 2015

**WHEREAS**, the Rialto Unified School District (“District”) has received and expended Reportable Fees in connection with school facilities (“School Facilities”) of the District for new development and these funds have been deposited in a capital facilities account as provided by Section 66006(a) of the Government Code; and

**WHEREAS**, in accordance with Section 66006(a) of the Government Code, the District has established and maintained a separate capital facilities account and maintained such capital facilities account in a manner to avoid any commingling of the Reportable Fees with other revenues and funds of the District, except for temporary investments, and has expended those Reportable Fees collected for the sole purpose for which they were collected; and

**WHEREAS**, Section 66006(b)(1) of the Government Code provides that the District shall make available to the public within one hundred eighty (180) days after the last day of each fiscal year the following information in the form of a Reportable Fees Report:

- (A) A brief description of the type of Reportable Fees in the account.
- (B) The amount of the Reportable Fees.
- (C) The beginning and ending balance of the account.
- (D) The amount of the Reportable Fees collected and the interest earned.

(Ref. K 3.2)

(E) An identification of each project ("Project") of the District on which Reportable Fees were expended and the amount of the expenditures on each Project, including the total percentage of the cost of the Project that was funded with Reportable Fees.

(F) An identification of an approximate date by which the construction of a Project will commence if the District determines that sufficient funds have been collected to complete financing on an incomplete Project, as identified in paragraph (2) of subdivision (a) of Section 66001, and the Project remains incomplete.

(G) A description of each interfund transfer or loan made from the account, including the Project on which the transferred or loaned Reportable Fees will be expended, and, in the case of an interfund loan, the date on which the loan will be repaid, and the rate of interest that the account or fund will receive on the loan.

(H) The amount of refunds made pursuant to subdivision (e) of Section 66001 and any allocations pursuant to subdivision (f) of Section 66001; and

**WHEREAS**, Section 66001(d) of the Government Code provides that for the fifth fiscal year following the first deposit into the account, and every five years thereafter, the District shall make all of the following findings with respect to that portion of the account remaining unexpended, whether committed or uncommitted:

(1) Identification of the purpose to which the Reportable Fees are to be put.

(2) Demonstration of a reasonable relationship between the Reportable Fees and the purpose for which they are charged.

(3) Identification of all sources and amounts of funding anticipated to complete financing of the K-12 school facilities of the District.

(Ref K 3.3)

(4) Designation of the approximate dates on which the funding referred to in paragraph (3) is expected to be deposited into the appropriate account; and

**WHEREAS**, when findings are required by Section 66001(d) of the Government Code, they shall be made in connection with the information required by Section 66006 of the Government Code; and

**WHEREAS**, Section 66006(b)(2) of the Government Code requires the Board of Education ("Board") to review the information made available to the public at a regularly scheduled public meeting and any other relevant information including, but not limited to, that certain Reportable Fees Report prepared for the District entitled, "Annual Developer Fee Report" Statement of Revenues, Expenditures and Changes in Fund Balance for the Fiscal Year **2015-2016**, in compliance with Government Code Sections 66001 and 66006, not less than fifteen (15) days after this Reportable Fees Report is made available to the public; and

**WHEREAS**, the District has complied with all of the foregoing provisions.

**NOW, THEREFORE, ON BEHALF OF THE DISTRICT IT IS HEREBY RESOLVED, DETERMINED AND ORDERED AS FOLLOWS:**

**Section 1.** That the above recitals are true and correct.

**Section 2.** That pursuant to Government Code Sections 66001(d) and 66006 (b) (1) and (2), the District has made available to the public and the Board of Education the requisite information and proposed findings concerning collection and expenditure of Reportable Fees related to School Facilities for new development within the District.

(Ref. K 3.4)



**Section 3.** That the Board of Education of the District at its public meeting of November 18, 2015, has reviewed the following information contained in the “Annual Developer Fee Report” Statement of Revenues, Expenditures and Changes in Fund Balance for the Fiscal Year **2015-2016**, attached as Exhibit A, pursuant to Government Code Section 66006(b)(1) as is required by Government Section 66006(b)(2):

- (A) A brief description of the type of Reportable Fees in the account.
- (B) The amount of the Reportable Fees.
- (C) The beginning and ending balance of the account.
- (D) The amount of Reportable Fees collected and the interest earned.
- (E) An identification of each Project on which Reportable Fees were expended and the amount of the expenditures on each Project, including the total percentage of the cost of the Project that was funded with Reportable Fees.
- (F) An identification of an approximate date by which the construction of the Project will commence if the District determines that sufficient funds have been collected to complete financing on an incomplete Project, as identified in paragraph (2) of subdivision (a) of Section 66001, and the Project remains incomplete.
- (G) A description of each interfund transfer or loan made from the account, including the Project on which the transferred or loaned Reportable Fees will be expended, and, in the case of an interfund loan, the date on which the loan will be repaid, and the rate of interest that the account will receive on the loan.
- (H) The amount of refunds made pursuant to subdivision (e) of Section 66001 and any allocations pursuant to subdivision (f) of Section 66001; and

(Ref. K 3.5)

**Section 4.** That the Board of Education of the District at a public meeting has reviewed the proposed findings as required by Government Code Section 66001(d):

- (1) Identification of the purpose to which the Reportable Fees are to be put.
- (2) Demonstration of a reasonable relationship between the Reportable Fees and the purpose for which they are charged.
- (3) Identification of all sources and amounts of funding anticipated to complete financing of Projects of the District.
- (4) Designation of the approximate dates on which the funding referred to in paragraph (3) is expected to be deposited into the appropriate account.

**Section 5.** That the Board of Education of the District hereby determines that all Reportable Fees, collections and expenditures have been received, deposited, invested and expended in compliance with the relevant sections of the Government Code and all other applicable laws.

**Section 6.** That the Board of Education of the District hereby determines that no refunds and allocations of Reportable Fees, as required by Government Code Section 66001, are deemed payable at this time.

**Section 7.** That the Board of Education of the District hereby determines that the District is in compliance with Government Code Section 66000 et seq. relative to receipt, deposit, investment, expenditure or refund of Reportable Fees received and expended by School Facilities for new development.

**ADOPTED, SIGNED AND APPROVED, this 18<sup>th</sup> day of November 2015.**

**BOARD OF EDUCATION OF THE  
RIALTO UNIFIED SCHOOL DISTRICT**

**By: \_\_\_\_\_**  
**President, Board of Education**  
**Rialto Unified School District**

**ATTEST:**

**By: \_\_\_\_\_**  
**Clerk, Board of Education**  
**Rialto Unified School District**

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

**(Ref. K 3.7)**



**RIALTO UNIFIED SCHOOL DISTRICT**

**ANNUAL DEVELOPER FEE REPORT**  
**STATEMENT OF REVENUES,**  
**EXPENDITURES AND CHANGES IN**  
**FUND BALANCE FOR THE**  
**FISCAL YEAR 2014-2015**

To be presented to the Board of Education  
of the Rialto Unified School District on  
November 18, 2015, 7:00 p.m.  
182 E. Walnut Avenue, Rialto, CA 92376



**EXHIBIT A**  
**Annual Developer Fee Report**  
**Statement of Revenues, Expenditures and Changes in Fund Balance**  
**For the Fiscal Year 2014-2015**  
**Page 1**

<u>Description</u>	<u>Account Code</u>	<u>Income</u>	<u>Expenditure</u>
<b>14/15</b>			
<b>Beginning balance</b>			<b>2,065,678.90</b>
Interest	8660	10,335.48	
Developer fees	8681	2,848,307.78	
Misc	8699		
<b>total income</b>		<b>2,858,643.26</b>	
			<b>4,924,322.16</b>
Portable Lease/Rental	5612	200,878.79	
Advertising Bids	5831	1,469.60	NIB Relo Toilet Project
Consultant Services	5850	1,012.50	SFNA
Site Testing	6151	2,260.00	CTE Parking Lot
Surveys or Site Imprv	6170	2,200.00	Portable Classroom-Casey
Other Costs on Site Improvement	6190	206,181.53	Portable Removal/Relo Toilet Project
	6210	44,484.98	Relo Toilet Project/Classroom-Casey
DSA Fees	6230	2,850.00	Portable Classroom-Casey
Bldg/Improve Construction	6250	1,860,197.85	Kelley, Kucera, Jehue
Construction Testing	6275	82,077.76	Relo Toilet Project
Bldg Inspections	6280	61,958.58	Relo Toilet Project
Equipment	6400	132,724.76	Relo Toilet Project
Developer Refund	8681	-	
<b>Total expense</b>			<b>2,598,296.35</b>
<b>Ending balance</b>			<b>2,326,025.81</b>



**EXHIBIT A**  
**Annual Developer Fee Report**  
**Statement of Revenues, Expenditures and Changes in Fund Balance**  
**For the Fiscal Year 2014-2015**  
**Page 2**

Per Government Code section 66006(b)(1)(A-H) as indicated:

A. A brief description of the type of fee in the Account:

*Statutory school facilities fees.*

B. The amount of the fee:

*\$3.36 per square foot of assessable space of residential construction; and \$0.54 per square foot of covered and enclosed space of commercial/Industrial construction; but subject to the District's determination that a particular project is exempt for all or part of these fees. Level 2 fees of \$3.77 per square foot for residential construction were approved by the Board of Education on **July 16, 2014**, to be effective immediately. Level 2 fee is effective for one year only. Starting July 2015, the District no longer meets the criteria to impose Level 2 Fees. Developer fees for residential construction have been reset back to Level 1 since July 2015.*

C. The beginning and ending balance of the Account:

*Beginning Balance:                   \$   **2,065,678.90***

*Ending Balance:                       \$   **2,326,025.81***

D. The amount of fees collected and the interest earned:

*See attached Statement of Revenues, Expenditures and Changes in Fund Balance for the Fiscal Year **2014-2015**.*

E. An identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with fees.

*See attached Statement of Revenues, Expenditures and Changes in Fund Balance for the Fiscal Year **2014-2015**.*



**EXHIBIT A**  
**Annual Developer Fee Report**  
**Statement of Revenues, Expenditures and Changes in Fund Balance**  
**For the Fiscal Year 2014-2015**  
**Page 3**

- F. An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement, as identified in paragraph (2) subdivision (a) of section 66001, and the public improvement remains incomplete.

*All monies in this account are expended for relocatable classrooms throughout the District and new construction and renovations of existing buildings. This includes, but is not limited to set up fees, lease payments, and furniture and equipment.*

- G. A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and, in the case of an interfund loan, the date on which the loan will be repaid and the rate of interest that the account or fund will receive on the loan.

*\$1,860,197.85 interfund transfer for Measure Y classroom projects.*

- H. The amount of refunds made pursuant to subdivision (e) of section 66001 and any allocations pursuant to subdivision (f) of section 66001:

*No refund were made.*



## **EXHIBIT A**

### **Annual Developer Fee Report**

### **Statement of Revenues, Expenditures and Changes in Fund Balance**

### **For the Fiscal Year 2014-2015**

### **Page 4**

Per Government Code section 66001(d)(1)-(4) as indicated:

1. With respect only to that portion of the Account remaining unexpended at the end of the 2014-2015 fiscal year, the purpose of the fees is to finance the construction or reconstruction of school facilities necessary to reduce overcrowding caused by the development on which the fees were levied, which facilities are more specifically identified as follows:

*Relocatable leases, new relocatable placements, new construction and renovations of existing buildings and the costs associated therewith, including but not limited to set up fees, lease payments and furniture/equipment.*

2. In reference to Government Code section 66001(d)(2), and with respect only to that portion of the Account remaining unexpended at the end of the 2014-2015 fiscal year, the findings and evidence referenced above demonstrate that there is a reasonable relationship between the fee and the purpose for which it is charged.

3. With respect to only that portion of the Account remaining unexpended at the end of the 2014-2015 fiscal year, the sources and amounts of funding anticipated to complete financing in any incomplete improvements identified in paragraph A above are as follows:

*\$ 2,326,025.81 from developer fee collection.*

4. With respect to only that portion of the Account remaining unexpended at the end of the 2014-2015 fiscal year, the following are the approximate dates on which the funding referred to in paragraph C above is expected to be deposited into the appropriate account or fund:

*Funds are deposited into the Account as developer fees are received.*



**Rialto Unified School District  
and  
California School Employees Association, Chapter 203  
Tentative 2014-2015 Contract Agreement**

**September 1, 2015**

**This Tentative Agreement is entered into by and between the California School Employees Association (“CSEA”), Chapter 203, and the Rialto Unified School District (“District”) and contains the agreements reached over the parties 2014-2015 bargaining proposals.**

**Any issue, subject, or matter discussed by the District and CSEA during negotiations over the 2014-2015 bargaining proposals not contained in this document shall be considered withdrawn by the party presenting it. Any “oral agreement” or “understanding” not reflected in writing below shall have no force or effect.**

**Agreement on the 2014-2015 contract amendments shall be conditional upon ratification of this Tentative Agreement and finalization of contract language.**

Change to language is indicated in bold for additions and strike through for deletions:

**Article XVI: RECLASSIFICATION**

1. ~~The basis for reclassification must be a gradual accretion of duties and not a sudden change occasioned by a reorganization or assignment of completely new duties and responsibilities.~~ **Reclassification is defined as a gradual accretion or sudden permanent change of duties and responsibilities which have been assigned by the District and are new to the current job description of the position.**

**Position reclassification is neither a reward to a unit member for excellent performance or high seniority within a job description.**

**Reclassification is not appropriate based solely on increased volume of work, excellent performance of job duties, seniority or unusual/unique skills of the member unless the position requires such use of skills.**

2. **If a unit member believes that his/her position is in need of a review, the appropriate request form shall be completed by the employee and submitted to the employee’s Immediate Supervisor for comments from March 1 through April 15. The employee shall also submit a Reclassification Notification form to the Personnel Department. Thereafter, the request shall be submitted to the Department Head for review and comments. Within ten (10) days, the Department Head shall forward the completed form to the Director of Personnel.**
3. **Upon receipt of the request by the Director of Personnel Services, copies of the request(s) shall be forwarded to the Association and a meeting shall be scheduled within thirty (30)**

working days from the date the request for review is received. Such meeting shall include the unit member, his/her immediate supervisor, Association representative(s), and the Director of Personnel and/or his/her designee.

4. Following the meeting referenced in paragraph three (3) above, the Director of Personnel Services shall have thirty (30) working days to submit his/her findings. If the employee is not satisfied with the findings of the Director of Personnel, he/she **within 15 working days** may appeal to the **Reclassification Appeal Committee** ~~Assistant Superintendent of Personnel Services~~. ~~The decision of the Assistant Superintendent, Personnel Services, shall be final and binding~~ **committee shall consist of two (2) members of CSEA and two (2) members of the District, with approval by majority vote. The Committee shall meet once all reclassification appeals have been received. The decision of the Committee shall be final and binding.**
5. Reclassification of a position shall become effective as of the date the request for review is received by the Director of Personnel.
6. Incumbents of positions who have been in a class that has been reclassified shall be reclassified with their position.
7. An employee who has requested a reclassification review shall be ineligible for subsequent reclassification with his/her position for a period of at least one (1) year from the initial request. An employee who has been reclassified with his/her position shall be ineligible for subsequent reclassification for a period of at least two (2) years from the initial action.
8. An employee who receives a reclassification to a higher classification shall be placed on the same step of the new salary range that the employee was on in the previous classification. Additional advancement will thereafter occur on the employee's anniversary date.
9. ~~Neither the provisions of this Article nor a~~ Any decisions made pursuant ~~thereto to this~~ **article shall not be subject to either the District Policy Procedure, Complaint Procedure, or Grievance Procedure of this Agreement.**

#### Article XVIII: VACATIONS

1. All employees shall earn paid vacation time under this Article. Part-time employees shall accrue vacation privileges on a pro-rata basis.
  - a. Full-time employees shall earn vacation privileges at the rate of eight (8) hours per month worked for the first four (4) years of employment.
  - b. Full-time employees shall earn vacation privileges at the rate of ten (10) hours per month worked beginning with the fifth year of employment.

- c. Full-time employees shall earn vacation privileges at the rate of twelve (12) hours per month worked beginning with the twelfth year of employment.
2. Permanent twelve (12) month employees are expected to take their vacation during the year earned. ~~To allow maximum flexibility in this policy a three (3) month grace period (July-September) will be granted to allow vacations to be taken during the summer.~~ **Where an employee is denied vacation, the District shall provide a written reason. If the employee believes the reason is not justifiable, he/she may appeal to the Director of Personnel. If the employee is denied by the Director of Personnel and agreement cannot be reached between the Director and the employee regarding scheduling of vacation during the current school year, the employee may roll the denied vacation time to the following year, subject to paragraph 3.**
3. Prior fiscal year vacation time, in excess of five (5) days, will not be carried past September 30 without prior written approval of Personnel Services. **The Employee shall submit a mandatory vacation plan by November 1<sup>st</sup> in cases where the employee's accrued unused vacation exceeds the above five (5) days, subject to District approval. Approval shall not be unreasonably withheld. If the District does not approve such plan, the District shall establish a mandatory vacation plan by November 15<sup>th</sup>.**
34. Employees working less than twelve (12) month assignments shall take vacation during spring and winter vacations. Any remaining balance or portion thereof may be taken during the school year with the prior approval of the site administrator. All such requests must be submitted not less than five (5) workdays prior to the requested beginning date of the vacation. The District shall pay for any remaining vacation balance at the end of the school year.
45. No employee working less than twelve (12) months may work during spring or winter vacation without receiving prior approval from Personnel Services.
56. No probationary employee may take vacation prior to the time it is earned, unless otherwise authorized in writing by the District.
67. All vacation requests must be approved in advance by the Immediate Supervisor.
8. **Employees who, effective July 1, 2014, had accrued unused vacation which exceeded five (5) days (excess vacation balance), who continue to have an excess vacation balance as of June 30, 2015, will receive a one-time payout of the excess vacation balance existing on June 30, 2015. Such payment will be made on or about July 15, 2015. Employees qualifying for a payout under this provision will be subject to all provisions of Article XVIII, including but not limited to limitations on vacation accruals. (This paragraph will sunset on July 1, 2015.)**

## ARTICLE XX: HEALTH AND WELFARE BENEFITS

1. The District shall, for the duration of the Agreement, continue to make available and assume the cost of maintaining the current level of group health, dental, vision, and life insurance benefits subject to the following provisions:
  - f.a. **Notwithstanding any other provisions set forth herein, any unit member who has a regular work assignment of four (4) hours or more per day shall be entitled to group health, dental, and vision coverage on a pro rata basis.**
  - ab. **Medical insurance, to an annual maximum amount equal to the cost of Kaiser Foundation Health Plan premium for unit members, spouses, dependents, and domestic partners. Commencing July 1, 2003 the Kaiser Foundation Health and Welfare Plan shall constitute a ten (10) dollar office visit co-payment, a fifty (50) dollar emergency room payment, a ten (10) dollar co-payment for generic prescriptions, and a twenty (20) dollar co-payment for brand name prescriptions.**  
  
~~Kaiser Foundation Health Plan medical benefits for unit members, dependents, and domestic partners or an amount equal to the cost of said Kaiser Foundation Health Plan toward any other health plan offered by the District for unit members, dependents, and domestic partners.~~
  - c. **Dental insurance, to a maximum of \$2,200 \$2,500 (in network) and \$2,000 (out of network) for unit members, spouses, dependents, and domestic partners. Orthodontia coverage for unit members, spouses, eligible dependents, and domestic partners shall be up to \$1,000 \$1,500. The out of network deductible shall be \$100.**
  - d. **Vision coverage care plan for unit members, spouses, dependents, and domestic partners at the current level of service. Unit members who choose to see an optometrist/ ophthalmologist outside of the health plan for an eye exam may choose to enroll in the buy-up plan.**
  - e. **Group term life insurance coverage for unit members who have a regular work assignment of four (4) hours or more (\$50,000 with Accidental Death and Dismemberment).**
  - f. ~~Notwithstanding any other provisions set forth herein, any unit member who has a regular work assignment of four (4) hours or more per day shall be entitled to group health, dental, and vision coverage on a pro rata basis.~~ **Eligible unit members are required to sign up for medical, dental, vision and life insurance plans within thirty (30) days of eligibility. After initial enrollment any change in life status, i.e. marriage, divorce, birth, or adoption of a child must be made within thirty (30) days of the occurrence. If the unit member**

**does not sign up within thirty (30) days, the plans will go into effect the next available enrollment opportunity.**

2. Any employee in the bargaining unit who is on a District-paid health plan is eligible to receive the same health benefits as regular employees after retirement under the following conditions:
  - a. Employee has attained the age of fifty-five (55) years with fifteen (15) or more years of service as an employee of the District.
  - b. Employee will be receiving monthly retirement benefits from the Public Employees Retirement System.
  - c. Individual was an employee of the District immediately prior to going on retirement.
  - ~~3-d.~~ Coverage under a District-paid health plan will terminate when the retired employee reaches his/her 65<sup>th</sup> birthday.
  - 4-e. A retiree on the District-paid health plan who moves out of the area serviced by that plan and thereafter obtains another plan, shall be eligible to have an amount equal to the monthly premium for the newly obtained plan (but in no case ~~higher~~ greater than the unit cost for the District's Kaiser Health Plan) credited towards his/her monthly premium. The benefit shall terminate when the retired unit member reaches his/her 65<sup>th</sup> birthday. ~~In no case shall any monies be paid directly to the retiree.~~
  - 5-f. When a retired employee who has been covered under a District-paid health plan reaches his/her 65<sup>th</sup> birthday, ~~he/she the retiree~~ the retiree may continue benefit coverage for the employee and dependents at the group rate provided. The ~~employee~~ retiree will be responsible for submitting payments for health plan premiums to the Employee Benefits Office of the District on the time schedule established by the District. This shall be done at no cost to the District.
  - ~~6-g.~~ Retired employees receiving benefits under the foregoing plan may add eligible dependent coverage during open enrollment by submitting a monthly check to the District in sufficient time to accompany the District premium warrants.
73. **Effective July 1, 2015, Any regular employee with less than 15 years of service who is on a District Health Plan at retirement is eligible to remain a member of the group health plan after retirement for up to one (1) year under the following conditions:**
  - a. Retired employees must have completed five (5) years of service with the District.
  - b. Retired employees must be receiving monthly retirement benefits from the Public Employees Retirement System.

- c. Retired employees will be responsible for submitting payments for health plan premiums to the Risk Management/Benefits Office of the District on the time schedule established by the District.
84. All of the above provisions are subject to the approval of the insurance carrier. The District shall have authority to select insurance carriers, provided, however, that it shall not unilaterally change carriers or implement a self-insurance plan unless the same or a greater level of benefits is maintained. Prior to implementing such a change, the District shall afford the Association an opportunity to meet and consult in regard to the selection of a new carrier or a self-insurance plan or group.
95. A **Health and Welfare** committee comprised of three (3) Association representatives and three (3) District representatives shall be convened **at least quarterly** for the purpose of reducing medical costs by reviewing alternative health plans and other avenues of medical cost containment.
10. a. The **Health and Welfare Fringe-Benefit** Committee shall discuss the issue of health benefits for retirees to age 67 (pursuant to newly published Social Security regulations) and make a recommendation for consideration by the full negotiation team.
6. **Unit members married to, or in a domestic partnership with other District employees shall enroll in one District medical plan shall have a choice of the following options:**
- a. **If plan selected has an employee contribution, the employee will have the choice of the District paying the contribution or to receive reimbursements for out of pocket expenses, including all co-pays and/or prescriptions or other medical reimbursements incurred during the school year, up to the amount of the highest available employee contribution.**
  - b. **If the plan selected has no employee contribution, they shall receive medical office co-pays and or prescriptions reimbursement for expenses incurred during the school year, up to the amount of the highest available employee contribution.**
  - c. **Any difference between the highest available employee contribution excludes PPO) and the actual contribution for the plan selected shall be provided as reimbursement for out of pocket expenses, including all co-pays and/or prescriptions or other medical reimbursements incurred during the school year, up to the amount of the highest available employee contribution.**
  - d. **The employee shall provide receipts for reimbursements within thirty (30) days of incurring the expense. This benefit shall not accumulate from year to year.**

- e. **Unit members married to or in a domestic partnership with another employee who have separate medical plans as of June 30, 2015 and decide to keep separate plans will be grandfathered with those plans.**

### **ARTICLE XXII PAY AND ALLOWANCES**

1. **Effective July 1, 2008 2014, the existing 2007/2008 2008/2009 classified salary schedule shall be adjusted upward to reflect a 2% 5% increase.**
2. **If a greater salary increase or other compensation is granted to management, supervisory or confidential personnel, or any other employee representative organization, excluding certificated substitute employees, the District shall grant the same increase to CSEA, retroactive as appropriate. A salary increase granted to CSEA pursuant to this paragraph shall not be implemented until salary negotiations are finally settled with CSEA for the school year(s) at issue.**
3. **The anniversary date for all personnel employed after July 1, 1967, shall coincide with the original date of employment. However, all unpaid leaves of absence, other than sick leave, shall not count towards step advancement on the salary schedule. When such leaves are taken, the Associate Superintendent, Personnel Services, shall adjust the employee's anniversary date to reflect the period of absence.**
4. **An appointment made between the first and fifteenth day of the month shall be considered as effective on the first day of that month. Later appointments shall be considered effective at the beginning of the next month.**
5. **Regular full-time employees will receive additional longevity pay on the basis of years of service in the following manner:**
  - a. **After completion of the 10<sup>th</sup> year of service - ~~\$50.00~~ \$60.00 per month.**
  - b. **After completion of the 15<sup>th</sup> year of service - ~~\$70.00~~ \$80.00 per month.**
  - c. **After completion of the 20<sup>th</sup> year of service - ~~\$90.00~~ \$100.00 per month.**
  - d. **After completion of the 25<sup>th</sup> year of service - ~~\$110.00~~ \$120.00 per month.**
  - e. **These bonuses will be prorated for part-time employees.**
  - f. **The longevity increments shall be a flat dollar amount added to the employee's regular monthly salary and shall not be used in computing any overtime or other extra compensation.**
6. **Employees authorized by the District to use their personal automobiles in the performance of their duties shall be reimbursed for mileage at the rate established by the Internal Revenue Service. A change in rate shall be effective the first day of the month following notice received from the Internal Revenue Service.**

7. The following employees shall be required to wear uniforms and/or footwear during the performance of their duties and shall therefore be entitled to the indicated cleaning and/or maintenance allowance except in cases wherein the District provides said cleaning and maintenance services:
  - a. Regular full-time bus drivers – ~~fifteen dollars (\$15.00)~~ **twenty dollars (\$20.00)** per month uniform allowance.
  - b. Hourly bus drivers – ~~fifteen dollars (\$15.00)~~ **twenty dollars (\$20.00)** per month uniform allowance.
  - c. **Mechanics, Grounds, Maintenance, Warehouse, Mail Room, and Print Shop, Custodians, and Nutrition Services** personnel excluding clerical unit members - ~~fifteen dollars (\$15.00)~~ **twenty dollars (\$20.00)** per month uniform allowance.
  - d. Mechanics and Grounds personnel ten dollars (~~\$10.00~~) **per month fifteen dollars (\$15.00)** shoe allowance. Wearing of the designated safety shoe shall be mandatory.
  - e. District Security Officers – ~~thirty five dollars (\$35.00)~~ **forty dollars (\$40.00)** uniform allowance per qualifying month of service not to exceed ~~\$420.00~~ **\$480.00** annually.
8. **Bilingual and Special Needs (toileting and diapering if not in their job description) shall be paid a monthly stipend at the rate of 2.75% of the unit member's base salary.**

#### ARTICLE XXIII: PROFESSIONAL GROWTH INCREMENT

1. Employees shall be eligible to apply for professional growth increments upon successful completion of twelve (12) semester units (a minimum of 288 class hours) of course work. An employee applying for a professional growth increment shall submit transcripts or other proof of course work acceptable to the District, as part of the application for the increment.
2. In order to be eligible for increment credit, ~~all courses must have the prior written approval of the Assistant Superintendent, Personnel Services~~ **courses must be on the approved list in Appendix D during time of employment with the District.** Such courses shall be taken during non-duty hours and at the employee's expense.
3. ~~In order to qualify for increment credit, the course must be related to the employee's job assignment and result in a benefit to the District.~~ The District, in its sole discretion, may approve courses unrelated to the employee's present job assignment in extraordinary cases where a benefit to the District is anticipated through a future change in the employee's assignment.
4. In the event approval of a particular course is denied, the employee shall have the right to appeal to the Professional Growth Committee, which shall consist of five (5) District employees, three (3) selected by the Association and two (2) by the District, and the Assistant Superintendent, Personnel Services, serving in an advisory capacity. The appeal must be filed with the Assistant Superintendent, Personnel Services, within ten



- (10) calendar days after the employee receives notice of the denial. The Committee shall evaluate the proposed course and make a recommendation to the Assistant Superintendent, Personnel Services, who shall make a final decision and notify the employee within ten (10) calendar days after receiving the Committee's recommendation.
5. Units must be earned at accredited colleges, universities, trade schools or a District-approved adult education program.
  6. In order to receive increment credit, the employee must complete the course with a grade of "C" or better, or a "pass" grade.
  7. A total of four (4) professional growth increments of \$350.00 annually (maximum of \$1,400.00) may be achieved through voluntary participation in the professional growth program.
  8. Professional growth increments may not be awarded more frequently than every two (2) years to any individual employee.
  9. The professional growth increment shall be implemented on the first day of the month following approval of the employee's application, payable, in equal installments over a period of one (1) year. For example, a ten-month employee shall be paid at the rate of \$35.00 per work month for each increment.
  10. Three units of professional development credit will be given to Nutrition Service Workers upon verification of certification if properly requested in advance.

#### NUTRITION SERVICES WORKER CERTIFICATION

1. The requirement to obtain an approved food safety certificate (**SERV/SAFE**) pursuant to the applicable provisions of AB1978 shall apply to all Nutrition Service Worker III's, and Lead Nutrition Service Workers.
2. The requirement shall not apply to Nutrition Service Worker II's and/or the Nutrition Services Production Expeditor. However, any employee applying for a promotion or requesting a temporary assignment to a vacant position requiring the certificate must meet the minimum qualification of possessing the certificate prior to being promoted or reassigned.
3. All employees shall be responsible for any **initial cost** ~~past and/or future costs that were or will be incurred with~~ in obtaining the **initial SERV/SAFE** certification.
4. ~~New~~ Certification classes will be held annually by the District with a minimum enrollment of ~~twelve (12)~~ **ten (10)** students. ~~Employee~~ **Except as provided in paragraph three (3) the District will** shall be responsible for the cost of certification.
5. Employees may seek training from any State approved provider.



**REVISED**  
**EDUCATIONAL ACHIEVEMENT SERVICES, INC.**

November 18, 2015

The Educational Services Division requests approval from the Board of Education to enter into an agreement with Educational Achievement Services, Inc., for nine (9) parents, six (6) classified school staff, four (4) principals, three (3) district office staff, to attend the Family Leadership Institute (FLI) training in Las Vegas, Nevada, from December 1 through December 4, 2015, at a cost not to exceed a total of \$55,785.00.

The Family Leadership Institute's goal is to increase involvement of families in their children's education as well as provide purpose, tools, and direction to schools, parents, and their children in order to achieve academic and life success. They are committed to producing a cadre of knowledgeable and committed parents and caregivers who actively support school and community efforts to benefit the students and understand the parent involvement impact on academic achievement. The trainings consist of the following key concepts: Home: Where Leadership Begins; Past, Present, and Future; Living in Two Worlds: Cultural/Generational Perspective; Storytelling and Journaling; Valuing Literacy Through Family History; Education: The Key to a Better Future; College Field Trip: What Does Success Look Like; Improving Family/School Relationships; Facing Challenges at Home: Coping Strategies for Success; Creating a Family Action Plan: Roadmaps to Success, and Celebrating Family Academic Excellence: Success as a Way of Life.

One Staff Member from each school will be trained as a practitioner, on how to implement the program at the school site, and parents will learn how to assist the practitioner. One parent, two classified staff members, four Principals and three district office staff will attend the Observer Training, which will provide an overall view of the trainings and the curriculum. All trainings consist of a ten-module course in delivering the Family Leadership Institute curriculum at the school sites.

It is recommended that the Board of Education approve the request to send nine parents, six classified school staff, four principals, and three district office staff to attend the Family Leadership Institute (FLI) training, offered through the Educational Achievement Services, Inc., in Las Vegas, Nevada, from December 1 through December 4, 2015, for a cost not to exceed \$21,345.00, funded from Title I, Part A, Parent Involvement and \$34,440.00, funded from Title II, for a total of \$55,785.00

**Submitted by and Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref K 5.1)

**RESOLUTION NO. 15-16-28  
SCHOOL CLOSURE DUE TO EMERGENCY CONDITIONS**

November 18, 2015

Education Code Section 41422 states that when a school district cannot provide 180 days of instruction due to fire, flood, earthquake....or other extraordinary conditions, the Governing Board may authorize the filing of a J-13A waiver which allows the local education agency to disregard these days in the computation of average daily attendance and obtain credit for instructional time for the days and the instructional minutes that would have been regularly offered on those days pursuant to Education Code Section 46200, et seq.

On Thursday, November 12, 2015, it was discovered that the main domestic water service backflow device at Garcia Elementary School had been cut away from the main water pipes and stolen. Since this vandalism left the school with no water supply, classes were canceled for the day. Classes resumed on Friday, November 13, 2015, after repair of the backflow device.

In order to disregard the day in computation of Average Daily Attendance for which the District is reimbursed by the California Department of Education and obtain credit for the loss of instructional minutes, the Board of Education is required to certify by Affidavit that the Garcia Elementary School was closed due to the extraordinary condition of no water supply.

It is recommended that the Board of Education adopt Resolution No. 15-16-28 authorizing the filing of a Form J-13A waiver requesting approval by the County Superintendent of Schools for the emergency closure and reduction in the computation of Average Daily Attendance and Instructional Minutes for Thursday, November 12, 2015, at Garcia Elementary School.

**Submitted by:** Mohammad Z. Islam

**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. K 6.1)

**RESOLUTION NO. 15-16-28  
SCHOOL CLOSURE DUE TO EMERGENCY CONDITIONS**

November 18, 2015

**WHEREAS**, Education Code Section 41422 states that when a school district cannot provide 180 days of instruction due to fire, flood, earthquake...or other extraordinary conditions, the Governing Board may authorize the filing of a J-13A waiver; and

**WHEREAS**, Garcia Elementary School was closed on Thursday, November 12, 2015, due to vandalism of the main domestic water service backflow device leaving the school with no water supply; and

**WHEREAS**, the Board of Education requests that the local education agency disregard this day in the computation of average daily attendance and obtain credit for instructional time for the day and the instructional minutes that would have been regularly offered on that day pursuant to Education Code Section 46200, et seq.,

**NOW THEREFORE, BE IT RESOLVED** that the Board of Education of the Rialto Unified School District authorizes the filing of a Form J-13A waiver and requests approval by the County Superintendent of Schools for the emergency closure and reduction in the computation of Average Daily Attendance and Instructional Minutes for Thursday, November 12, 2015, at Garcia Elementary School.

**ADOPTED, SIGNED AND APPROVED** this 18<sup>th</sup> day of November, 2015.

\_\_\_\_\_  
Edgar Montes, President  
Board of Education

\_\_\_\_\_  
Nancy G. O'Kelley, Vice President  
Board of Education

\_\_\_\_\_  
Dina Walker, Clerk  
Board of Education

\_\_\_\_\_  
Joseph Ayala, Member  
Board of Education

\_\_\_\_\_  
Joseph W. Martinez, Member  
Board of Education

(Ref. K 6.2)